



Muskegon Community College

**Muskegon Community College
Request For Quotations:
Basic Pneumatics and
Electropneumatics Trainers
Quantity: 5**

Request for Quotes

Muskegon Community College is requesting quotes for Pneumatic and Electropneumatic trainers.

Quotes must be delivered via email by **2PM Friday, April 4, 2025**. Quotes received after the specified time will not be considered. Questions and quotes should be submitted to:

Mike Council, Purchasing Manager
mike.council@muskegoncc.edu

NOTICE: Prospective bidders who have received this document from a source other than the Office of Financial Services should immediately contact the Office and provide their name and mailing address in order to ensure that amendments to the Request for Quotes or other communications are sent to them. Any prospective bidder who fails to provide the Office with this information assumes complete responsibility in the event that they do not receive communications from the Office of Financial Services prior to the closing date.

Quotes will be selected based on competitive price, vendor reputation with similar clients, and ability to support.

Please provide quotes for only the items specified, as noted below. Quotes should be for new equipment- quotes for refurbished or renewed equipment will not be considered.

Quantity may be scaled down to fit available budget.

Quote Format and Content

- A. MCC will accept quotes until 2:00 p.m. **4/4/2025. Quotes must be emailed to Mike Council, at: mike.council@muskegoncc.edu**

- B. Quotes must adhere to the following format, both in content and sequence. Quotes should be succinct, yet provide adequate detail for objective analysis. By submitting a quote, each firm/ organization certifies that it understands this RFQ and has full knowledge of its scope. Each firm/ organization also certifies that it understands that it will be solely responsible for any and all costs relating to preparation of quotes.
 - 1. **Firm/Organization Name and Address**, including local address, telephone number, name of contact person, and date of quote.

 - 2. **Total Price**, including shipping or freight charges.

 - 3. **Other Terms & Conditions** -- All quotes must specify warranty information.

 - 4. **Completed Debarment Certification Form** (Page 5)

Items Requested:

- Quantity five (5) of each of the following type of trainers
 - Basic Pneumatics
 - Include equipment that teaches
 - Structure and function of single and double acting cylinders
 - 3/2 and 5/2 way valves
 - Actuation of directional control valves
 - Logic operations
 - Limit switches
 - Time delay valves
 - Basic Electropneumatics
 - Includes equipment that has the equipment of the Basic Pneumatic trainer but also includes
 - 3/2 and 5/2 way Solenoid valves
 - Latching circuits
 - End position monitoring
 - Troubleshooting simple electropneumatic circuits
- Please price individually and then with a total price for five of each type of trainer

Contacts, Timing, and Administrative Details

A. Contacts

MCC specifically instructs all interested firms/organizations to restrict all questions regarding this RFQ to written or emailed communications forwarded to the above-named RFQ Contact Person. All questions and concerns must be received no later than 4/1/25 at 10:00a.m. MCC shall have a reasonable amount of time in which to respond to all questions and concerns; however MCC reserves the right to decline to respond to any question.

B. Timing

1. **Quotes must be submitted by 2:00 PM, EST, 4/4/25**
2. Award notification will be announced upon the decision by our selection team.

C. Administrative Details

1. The quote must be signed and dated by a duly authorized firm/organization representative.
2. MCC considers all information and documentation requested to be submitted in response to this RFQ to be of a non-confidential and non-proprietary nature and therefore shall be subject to public disclosure. Bidders are hereby notified that MCC strictly adheres to all statutes, court decisions, and the opinions of the Michigan Attorney General with respect to disclosure of public information. MCC reserves the right to reject any and all quotes, to accept or reject separate line items of submitted quotes, to waive informalities and minor irregularities in offers received, and to request additional information from proposing firms.
3. MCC reserves the right to accept the quote for services deemed to be in the best interests of MCC. The accepted quote may not necessarily be the lowest bid.
4. **Taxes:** Muskegon Community College is exempt from Federal, State, and Local Taxes and will not be responsible for any such taxes in connection with the award under this RFP.
5. **Equal Employment Opportunity:** It is the policy of Muskegon Community College to provide equal opportunities and not discriminate in enrollment, education, employment, public accommodations, activities or services on the basis of race, color, religion, sex, national origin, marital status, sexual orientation, political persuasion, disability, height, weight, age, or other prohibitive matters. It is the policy of the College to patronize only those firms and vendors that demonstrate a commitment to equal opportunity within their own enterprises and abide by Federal and State laws.

Muskegon Community College

**CERTIFICATION. REGARDING DEBARMENT, SUSPENSION, &
OTHER RESPONSIBILITY MATTERS**

The prospective participant certifies, to the best of its knowledge and belief, that it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in transactions under federal non-procurement programs by any federal department or agency.
2. Have not, within the three-year period preceding the proposal, had one or more public transactions (federal, state, or local) terminated for cause or default, have ever been on the Prevailing Wage Violator's Registry or are currently being investigated under current name or any DBA's, corporate names, subsidiaries or other business entities under which you have operated in the last three years; and
3. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) and have not, within the three-year period preceding the bid, been convicted or had a civil judgment rendered against it.
 - A. For the commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction (federal, state, or local) or a procurement contract under such a public transaction.
 - B. For the violation of federal or state antitrust statutes, including those proscribing price fixing between competitors, the allocation of customers between competitors, or bid rigging, or
 - C. For the commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

I understand that a false statement on this certification may be grounds for the rejection of this proposal or the termination of the award. In addition, under 18 U.S.C. § 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to five years, or both.

Name/Title of Authorized Representative Name of Participant Agency or Firm

Signature of Authorized Representative Date

I am unable to certify to the above statement. Attached is my explanation.