



## Muskegon Community College

BOARD OF TRUSTEES  
BOARD MEETING MINUTES  
Tuesday, January 28, 2025, 12:30 p.m.  
Room 2109E – Main Campus

Present: Trustee Cook, Trustee Scott, Trustee Moore, Chair Osborn

Absent: Trustee Portenga, Trustee Frye, Trustee Crandall

I. Agenda

- Organizational meeting - President Selmon called the meeting to order at 12:39 p.m. to elect Board Officers. Chair Osborn was elected Chairperson, Trustee Portenga was elected Vice-Chairperson, Trustee Moore was elected Treasurer, and Trustee Frye was elected Secretary. Meeting was adjourned at 12:45 p.m.
- Regular meeting – Chair Osborn called the meeting to order at 12:45 p.m. Trustee Moore moved approval of the agenda. Second. Vote unanimous; motion carried. Add Finance Committee discussion to the agenda in regards to policy governance for February board meeting.

II. Public Agenda – Related Comments

III. Presentations

IV. Trustee Moore moved approval of the Consent Agenda. Second. Vote unanimous; motion carried.

A. Minutes

- Board Meeting Minutes for December 18, 2024

B. Budget/Finance –

1. Financial Reports –
2. Project(s) at a Glance

C. Required Approvals – *Chair Osborn*

D. Personnel Report

V. Administrative Reports

A. President's Report – *President John Selmon*

A draft of Suicide Prevention Programs and Strategies flyer, the seven MCCA Legislative Priorities for 2025 and the Winter 2025 Enrollment Summary was shared. Enrollment is up +9% in Headcount and +10.3% in Contact Hours. Dual Enrollment is up 18.5%.

We had excellent professional development sessions for Faculty Seminar Days and are in the midst of the provost search. We have three finalists for the search.

Respiratory Therapy Accreditation – the Munson site had some pass rate issues that required an action plan which has been developed, and the issue is being addressed by Department Chairperson Debra Grube.

Davenport University’s Provost Gilda Gely and President Selmon have been working on several partnership initiatives.

Nursing pass rates are still strong at 100% pass rate for NCLEX-PN (Practical Nurse) and 96.77% for NCLEX-RN graduates.

Talent Acquisition – there has been a total of 188 hires/promotions at MCC in 2024.

January Goal in Focus – Raise Awareness of MCC is the goal. Last Friday Les Rorick, Theater Faculty, led an interesting way to raise awareness outside of the Sturris Technology Center in downtown Muskegon.

- B. Student Success Report – *President John Selmon*
  - 1. Enrollment
  - 2. Student Success Completion Agenda
- VI. Business Non – Operational
  - A. Michigan Community College Association Report
  - B. Foundation Update – In February, there will be the full report by Chief Advancement Officer Sue Samaniego
- VII. Old Business
- VIII. New Business
  - A. It is the recommendation of the President that the Board of Trustees approve MCC joining the Michigan Community College Association Preferred Pricing Program Agreement for a wide-range of services such as digital self-care, basic needs assistance, scheduled counseling, on-demand emergency counseling and additional services with Timely Telehealth, LLC (TimelyCare) for a three-year period not to exceed a total of \$155,903. Trustee Cook moved approval. Second. Vote unanimous; motion carried.
  - B. Signing of Board Policy 2.11 Board Members’ receipt and understanding of Board Members’ Code of Conduct.  
Attending Trustees signed the Annual Code of Conduct Acknowledgement Agreement. Copies of the Annual Code of Conduct Acknowledgement Agreement Policy 2.11 will be sent to Trustees.
- IX. Board of Trustees Policy Governance – *Chair Osborn*
  - A. Policy Updates
  - B. Future Agenda Items
- X. Public General Comments –  
Today we started filming and photographing MCC students starring in the Fall 2025 Semester Commercial that will feature the new “Bring It Out” tagline. It will air starting March 19 on cable TV and *ESPN SportsCenter*
- XI. Board Comments/Announcements  
Trustee Asaline Scott was welcomed as a new Trustee.

New Board Member Trustee Orientation training will be offered February 5 via zoom

Discussion about a joint meeting with Foundation Board and the Board of Trustees.

The minimum wage change is still moving forward for 2025.

President Selmon is following Executive Orders out of Washington related to ICE, federal programs funding and elimination of DEI issues. More to come!

XII. With no further business, the meeting was adjourned at 1:25 p.m.  
Respectfully submitted by Chair Osborn. /ph

DRAFT