



Muskegon Community College

221 South Quarterline ♦ Muskegon, MI 49442

MUSKEGON COMMUNITY COLLEGE REQUEST FOR PROPOSAL

Muskegon Community College - Architectural and Engineering Services

Issue Date: Friday, January 24, 2025, 8am

Proposal Due Date: Thursday, February 20, 2025, 2pm

RFP Coordinator: Mike Council
Purchasing & Financial Services Manager
Room # 1044B
221 S. Quarterline Road
Muskegon, MI 49442
Telephone: (231) 777-0247
Email: mike.council@muskegoncc.edu

FROM THE TIME THIS RFP IS ISSUED UNTIL AWARD NOTIFICATION IS MADE, ALL CONTACT WITH MCC REGARDING THIS RFP MUST BE MADE THROUGH THE MCC RFP COORDINATOR. NO OTHER PERSON/MCC EMPLOYEE IS EMPOWERED TO MAKE BINDING STATEMENTS REGARDING THIS RFP. VIOLATION OF THIS PROVISION MAY LEAD TO DISQUALIFICATION FROM THE BIDDING PROCESS AT MCC'S DISCRETION

SECTION I: INTRODUCTION

A. PURPOSE

Muskegon Community College is seeking and accepting proposals for the **Muskegon Community College – Architectural and Engineering Services**. Muskegon Community College shall select the vendor whose proposal, and oral presentation, if requested, demonstrates the capability to best fulfill the proposal of this RFP in a cost-effective manner.

B. BACKGROUND

Muskegon Community College (MCC) was founded as Muskegon Junior College in 1926, and has been continually accredited by the Higher Learning Commission of North Central Association since 1929. MCC moved to its current campus location, an Alden B. Dow designed facility that opened to the public in 1967. MCC has a full-time equated student enrollment of approximately 2,300 and unduplicated head count of approximately 5,400. The College has an annual Operating Fund budget of \$44 million and employs approximately 225 regular full and part-time staff as well as a significant number of adjunct faculty and student assistants. The College offers 41 associate degree programs and 48 certificate programs.

In 1995, the Stevenson Center for Higher Education opened, comprising a consortium of Ferris State University, Grand Valley State University, and Western Michigan University, designed to increase access to educational opportunities for Muskegon residents. In 2010 the Outdoor Learning Lab, a focal point of green technology and center for MCC's new Alternative and Renewable Energy certificate program opened. MCC is currently located on a 111-acre campus in Muskegon, with extension centers in Fremont, Grand Haven, Newaygo, and Whitehall.

In 2013, MCC received voter approval and funding for a construction and renovation project involving four major areas that include: Science, Technology, Engineering, and Math (STEM) Center, MCC Muskegon Downtown Center, Health, and Wellness Education Center, and a Creative and Performing Arts Center.

The \$9.6 million Science Center was completed in August 2015 as an addition to the existing Stevenson Center. The new Science Center was sited and designed to blend in with the original buildings and minimally disturb the site. The exterior landscape provides habitat for vegetation and wildlife, along with preventing water erosion and discharge of storm water. The Science Center was built using the USGBC LEED Building Design and Construction Version 3 Rating System to document the sustainable strategies used during the design and construction of the new science center. LEED features employed in the Science Center construction included: landscaping with proper storm water drainage; the use of light colored, heat-reducing colors on sidewalks and roofs; air quality control; use of low volatile organic compounds; water efficient plumbing; individualized lighting controls, use of recycled construction materials; recycling of construction waste; and implementation of recycling containers.

The \$19.8 million renovation and equipment installation of the Downtown Center was opened for classes in the fall of 2017. Architects and contractors transformed the 89-year-old newspaper office building and press room into a training center for high-tech manufacturing programs to service students seeking these type of high-demand jobs

In December 2018, construction was completed on a \$14.1 million 52,000 square foot classroom and academic building on the south side of the main Muskegon Community College campus. The Health and Wellness Center programmatically functions as the primary location for MCC's Health, Physical

Education and Recreation (HPER) Department. Focused on the health and wellness of all students, the HPER Department offers classes that are required in most students' core curriculum. In addition, the facility contains collaborative learning spaces; large and small classrooms; a state-of-the-art Health Simulation Lab for MCC students in nursing, respiratory therapy, and medical assistant programs. The building is organized on one contiguous floor level. The main physical education center and fitness room are located at the east end and the fitness area, classrooms, academic offices, simulation lab, and clinic spaces are on the west end.

The new Art and Music Building opened to students in August 2019. The \$9 million renovation project transformed the vacated Applied Technology Building into a state-of-the-art facility supporting the educational pursuits of arts and music. The renovation resulted in modern classrooms and faculty offices, music ensemble and practice rooms, a variety of art studios and gathering spaces for students.

All of these construction and renovation projects that took place from 2014 to 2019 were identified in the Facility Master Plan that MCC had completed in 2010. The College recently had an updated Facilities Plan and ADA Assessment completed. For more information on this see Section II: Scope of Services.

SECTION II: SCOPE OF SERVICES

A. REQUIRED SERVICES & EXPECTATIONS

Muskegon Community College intends to obtain the services of a qualified firm to provide architectural and engineering services and potentially construction management services for upcoming projects that were identified in the College's most recent Facilities Plan (Plan) and potential other projects that were not part of the Plan. The Plan identified nearly \$50 million worth of facility and ADA improvements as well as recommending building additions. In the Plan's facility condition assessment it pointed out that the infrastructure in several buildings is beyond its useful life and in need of replacement. Some of the HVAC equipment is original to the main campus building which was built in 1967. The College has created an internal Facilities Plan Committee that will be reviewing the Plan and developing strategies and priorities as well as recommending timing and funding options for future projects. Most of the projects identified in the Plan require mechanical engineering studies on things such as HVAC replacements and design services for possible renovations. Therefore having an architecture and engineering firm under contract is necessary to address these many facilities changes for the next several years. More details on the recent Facilities Plan and ADA Assessment can be found at <https://www.muskegoncc.edu/mcc-facilities-plan/>

Best industry practices and/or best management practices may require additional services not explicitly enumerated below. Each company responding should identify additional services required, if any, along with their cost and descriptions.

Below is a list of the current College facilities. For further detailed information on each site, please see Appendix A.

- Physical Plant Storage Building (former Art Building)
- Arts & Music
- Athletic Fields
- Automotive / Grounds / Cold Storage
- Bartels Rode Gymnasium
- Black (4 mile) Creek Stream and Dam
- Creative Performing Arts
- Downtown Center Storage (STC Garage)
- University Park Golf Course – Course
- Golf Course Maintenance
- Golf Course Pro Shop
- Golf Course Pump House

- Health & Wellness Center
- J.L. Stevenson Center for Higher Education
- Kasey Hartz Nature Trail and Associated
- Kraft Alumni/Foundation House
- Library/Information Technology
- Life Science Center
- Main Building
- Observatory (William Devette)
- Ottawa Center
- Roads and Parking
- Sturru Technology Center

Appendix A – Current Property Locations and Square Footage

Appendix B – Main Campus Guest Map

Appendix C – Sturru Technology Center Guest Map

The selected firm will provide the following services:

1. Pre-Design Phase

- Conduct site analysis and feasibility studies.
- Collaborate with stakeholders to define project goals and requirements.
- Provide preliminary cost estimates and scheduling options

2. Design Phase

- Develop conceptual, schematic and detailed designs.
- Ensure compliance with local, state and federal regulations.
- Provide cost estimates and value engineering suggestions.

3. Engineering Services

- Provide structural, mechanical, electrical and civil engineering design.
- Provide sustainability and energy efficiency recommendations.

4. Construction Documentation

- Prepare and finalize construction drawings and specifications.
- Provide support during permitting process.

5. Construction Phase Services

- Perform construction administration and site inspections.
- Address design-related inquiries and oversee project execution.

SECTION III: PROPOSAL REQUIREMENTS

Firms must submit a detailed proposal that includes the following:

1. Firm Overview

- Name, address and contact details.
- Description of firm’s history, size and areas of expertise.

2. Relevant Experience

- Description of projects completed in the past five years highlighting any with colleges or universities.
- 3. Key Personnel**
 - Identify key staff that would be assigned to the College including their qualifications and area of expertise.
 - Provide resumes or professional profiles.
- 4. Approach and Methodology**
 - Outline of project approaches.
 - Discussion of innovative or value-added practices.
- 5. Cost Proposal**
 - Fee structure, including breakdown of costs for each type of service requested.
- 6. Client References**
 - Provide at least three client references including contact information (see separate form)
- 7. Additional Information**
 - Proof of insurance.
 - Any other relevant documentation or certifications.

One of the first things we need the selected firm to assist with is a mechanical engineering study for a chiller replacement at the Overbrook Theater. Information on the issues with the chiller in this facility can be found in the Plan on pdf pages 67-70 and 199-201 at <https://www.muskegoncc.edu/mcc-facilities-plan/>. **As part of number 4 in the Proposal Requirements, please include some discussion on what your firm’s approach would be to address the chiller replacement issue including whether combining and therefore reducing the number of chillers is a viable option.**

SECTION IV: EVALUATION CRITERIA

The evaluation and awarding of this proposal will be based on the following criteria and awarded to the Most responsible, responsive proposer whose submission will be the most advantageous to the College:

1. Qualifications and experience of company and project team (30%)
2. Completeness, thoroughness and detail of response (25%)
3. Cost (e.g. fees/hourly rates for design, engineering, construction management etc.) (20%)
4. Adherence to RFP/specifications (10%)
5. References (15%)

The proposer may be required to make a presentation of their proposal. This will provide an opportunity to clarify or elaborate on the proposal, but will not, in any way provide an opportunity to change any fee amount originally proposed. If the College chooses to have presentations, it will schedule and notify proposer(s) of the time and location of their presentation. If such presentation is requested it is anticipated to take place in late February or early March.

The anticipated date that the selected firm will be appointed is at the March 19, 2025 Board of Trustees meeting.

SECTION V: SUBMISSION INSTRUCTIONS

By submitting a response to this RFP, Proposer agrees to the following terms and conditions:

I. **Anticipated Timeline.** Listed below are dates and times of actions related to this RFP:

Action	Date
RFP Issued	Friday, January 24, 2025, 8am
Mandatory Pre-Proposal Meeting	Monday, February 3, 2025, 10am, Stevenson Center room 2324
Deadline for Receiving Questions	Thursday, February 6, 2025, 2pm
Responses to Questions:	Thursday, February 13, 2025 EOD (5pm)
Proposal Due:	Thursday, February 20, 2025, 2pm
Finalists Selected: Not later than	Thursday, February 27, 2025
Presentations / Interviews (if necessary):	March 4-6, 2025, TBD
Selection of Vendor	Wednesday, March 19, 2025

Non-attendance to mandatory pre-proposal meeting disqualifies and excludes any company from providing a proposal.

Late submissions will not be considered.

2. **Submission Format**

- Electronic submissions are preferred and must be sent to Mike.Council@muskegoncc.edu
- If submitting in hard copy, send 3 copies to:

Muskegon Community College
Attn: Mike Council
Room # 1044B
221 S. Quarterline Rd.
Muskegon, MI 49442

3. **Proposer Questions or Clarifications.** If any Proposer contemplating submitting a proposal is in doubt as to the true meaning of any part of this RFP, it may submit to MCC a written request for an interpretation thereof. No oral explanation or instruction of any kind or nature whatsoever given before the award of a contract to a vendor shall be binding. All inquiries regarding this proposal must be emailed to Mike.Council@muskegoncc.edu.
4. **Proposal Amendments.** MCC reserves the right to amend this RFP without altering the timing requirements indicated. Any changes or addenda to this RFP will be communicated in writing to all Proposers as quickly as possible.
5. **Proposal Rejection.** MCC reserves the right to reject any Proposer's response for any reason. MCC is under no obligation to award any Proposer the business, and may elect to reject all responses and pursue actions outside of this RFP process.

6. **Proposer Expenses.** Proposer is solely responsible for any expenses incurred by it for proposal preparation and submission. This includes attendance at personal interviews or other meetings.
7. **Selection Process.** The selection process will be performed by a selection committee representing the Muskegon Community College's Physical Plant and Administration. This group will evaluate the proposals and make the final recommendation.
8. **Contract Awarded and Pricing Structure.** Proposals are to include the fees/hourly rates for design, engineering and construction management.
9. **Duration of Offer.** All proposal responses must indicate they are valid for a minimum of one hundred eighty (180) calendar days from the date of the proposal is due, unless extended by mutual written agreement between Muskegon Community College and the vendor.
10. **Review Final Contract Documents.** If MCC awards this project to a Proposer, this RFP and the selected Proposer's proposal, including all appendices or attachments, will become part of the final contract.
11. **Freedom of Information Act.** The content of all proposals, correspondence, addenda, memoranda, working papers and other medium which discloses any aspect of the RFP process shall be considered public information when the award decision is announced. This includes all proposals received in response to this RFP, both the selected proposal(s) and the proposal(s) not selected, and the information in those proposals that a Proposer may consider proprietary in nature. Therefore, MCC makes no representation it can or will maintain the confidentiality of such information. The act of submitting a proposal to MCC shall be construed as understanding and acceptance of this public information disclosure requirement.
12. **Equal Opportunity Notice.** It is the policy of Muskegon Community College to provide equal opportunities and not discriminate in enrollment, education, employment, public accommodations, activities or services on the basis of race, color, religion, sex, national origin, marital status, sexual orientation, gender identity, transgender status, political persuasion, disability, height, weight, veteran status, age or any other protected class. It is the policy of the College to patronize only those companies and vendors that demonstrate a commitment to equal opportunity within their own enterprises and abide by Federal and State laws.

SECTION VI: FINAL CONTRACT

Following the award, MCC and the selected vendor will negotiate the terms of the definitive contract. In the event that an acceptable contract cannot be reached with the selected vendor, MCC may withdraw its award and negotiate with the next highest ranked Proposer, and so on, until an acceptable contract has been finalized. Alternatively, MCC may cancel the RFP, at its sole discretion.

The definitive contract shall at a minimum, contain the insurance provisions set forth in Section VII below and the following terms:

6. This is not an agreement of employment or partnership of the selected vendor or any of the its employees by MCC. The vendor is an independent contractor for all purposes under this Agreement.

7. The selected vendor shall perform its services in a professional manner and shall use only qualified and experienced personnel.
8. The selected vendor agrees to maintain at all times, adequate staff of experienced and qualified employees for efficient performance under this Agreement.
9. The selected vendor agrees that all personnel working for or on its behalf , while on MCC's premises, shall obey the rules and regulations that are established by MCC, and shall comply with the reasonable directions of MCC's managerial staff.
10. The selected vendor shall be responsible for all damages to persons or property caused by the vendor or any of its agents or employees while on MCC's premises. The vendor shall promptly repair, to the specifications of MCC, any damage that it, or its employees or agents, may cause to MCC's premises or equipment. If the vendor fails to do so, MCC may repair such damage and the vendor shall reimburse MCC promptly for the cost of repair.
11. The vendor agrees that, in the event of an accident of any kind, the vendor will immediately notify MCC's contact person and thereafter, if requested, furnish a full-written report of such accident.
12. MCC shall have no responsibility for the loss, theft, disappearance of, or damage to equipment, tools, materials, supplies, and other personal property of the vendor or its employees or subcontractors.
13. The contract may be terminated by mutual consent of both parties or by MCC at its discretion. This contract, if awarded, may be cancelled in whole or in part by MCC upon giving at least sixty (60) days written notice prior to cancellation; except that nonperformance on the part of the vendor will be grounds for termination. Termination will take place within fifteen (15) days of notification.
14. All prices for the vendor's services hereunder are firm for the term of this Agreement. MCC shall pay the vendor for satisfactory performance of the services specified in this Agreement, and any related addenda.
15. The vendor will abide by all State and Federal Regulations on wages and hours of any employee. The vendor shall be responsible for all of its employees, subcontractors and their actions during their term of the contract with MCC. The vendor shall keep current all licenses and permits.

SECTION VII: INSURANCE

1. **Coverage.** The selected vendor shall maintain insurance, having the coverage described below and approved by MCC, prior to the contract, and shall maintain such insurance until the contract is terminated according to the prescribed procedures.
2. **Evidence of Insurance.** The vendor shall furnish MCC with a certificate(s) of insurance, executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above. All certificates shall provide for written notice to MCC prior to the cancellation of any insurance referred to therein. Failure to furnish the required certificate or failure to maintain the required insurance may result in termination of this Agreement at MCC's option. Any waiver of vendor's obligation to furnish such certificate or

maintain such insurance must be in writing and signed by an authorized representative of MCC. Failure of MCC to demand such certificate or other evidence of full compliance with these insurance requirements or failure of MCC to identify a deficiency from evidence that is provided shall not be construed as a waiver of vendor's obligation to maintain such insurance, or as a waiver as to the enforcement of any of these provisions at a later date.

3. **Certified Copies of Policies.** The vendor shall provide certified copies of all insurance policies required above within ten (10) days of MCC's written request for said copies.
4. **Commercial General and Umbrella Liability Insurance.** The vendor shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$2,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this project or location. CGL insurance shall be written on an ISO occurrence form (or a substitute form providing equivalent coverage) and shall cover liability arising from premises, operations, products-completed operations, personal and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract). "MCC, its elected and appointed officials, employees, students, agents and volunteers" shall be included as an insured under the CGL and under the commercial umbrella, if any. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance programs afforded to College. There shall be no endorsement or modification of the CGL to make it excess over other available insurance; alternatively, if the CGL states that it is excess or pro rata, the policy shall be endorsed to be primary with respect to the additional insured. There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability assumed under a contract. Coverage shall be endorsed, if necessary to include lost key coverage.
5. **Automobile and Umbrella Liability Insurance.** The vendor shall maintain automobile liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$2,000,000 each accident. Such insurance shall cover liability arising out of any auto (including owned, hired, and non-owned autos). Umbrella Coverage \$3,000,000.
6. **Workers Compensation Insurance.** The vendor shall maintain workers compensation and employers' liability insurance. The commercial umbrella and/or employers liability limits shall not be less than \$1,000,000 each accident for bodily injury by accident or \$1,000,000 each employee for bodily injury by disease.
7. **Commercial Property Insurance.** The vendor may, at its option, purchase business income, extra expense or similar coverage, and in no event shall MCC be liable for any business interruption or other consequential loss sustained by the vendor, whether or not it is insured, even if such loss is caused by the negligence of MCC, its elected and appointed officials, employees, students, agents or volunteer. The vendor may, at its option, purchase insurance to cover its personal property. In no event shall MCC be liable for any damage to or loss of personal property sustained by vendor, whether or not it is insured, even if such loss is caused by the negligence of MCC, its elected and appointed officials, employees, students, agents and volunteers.
8. **Professional Liability Insurance.** The vendor shall maintain in force for the duration of this contract errors and omissions liability insurance appropriate to the vendor's profession. Coverage as required in this paragraph shall apply to liability for a professional error, act, or omission arising out of the scope of the vendor's services as defined in this Agreement. Coverage shall be written subject to limits of not less than \$1,000,000 per loss. If coverage is written on a claims-made basis, the vendor warrants that any retroactive date applicable to

coverage under the policy precedes the effective date of this Agreement; and that continuous coverage will be maintained, or an extended discovery period will be exercised for a period of three (3) years beginning from the time that work under the contract is completed.

9. **Acceptability of Insurers.** All required insurance shall be purchased from insurers acceptable to MCC. MCC shall have the right to reject insurance from an insurer that it deems unacceptable due to poor financial condition or because it is not operating legally.
10. **No Representation of Coverage Adequacy.** By requiring insurance herein, MCC does not represent that coverage and limits will necessarily be adequate to protect vendor, and such coverage and limits shall not be deemed as a limitation on vendor's liability under the indemnities granted to MCC in this contract.
11. **Indemnification.** The vendor agrees to defend, indemnify and hold MCC, its elected and appointed officials, employees, students, agents and volunteers harmless from any claim, including, but not limited to death, bodily injury, personal injury or property damage, together with reasonable attorneys' fees and court costs, arising from vendor's performance under this Agreement, except, however, the vendor will not be required to indemnify MCC for claims that arise out of the sole negligence or acts of MCC.
12. **Subcontractor Requirements.** The vendor agrees to contractually obligate its subcontractors to indemnify MCC in precise conformance to the terms of vendor's obligation to indemnify MCC pursuant to this Agreement. The vendor further agrees to contractually obligate its subcontractors to provide insurance with the insurance coverages and limits of liability required to be provided by the vendor pursuant to the terms and conditions of this Agreement.
13. **Cancellation or Reduction in Coverage.** In the event of a lapse or reduction in the required coverages, the vendor shall cease operations and shall not resume operations until new insurance is in force.
13. **Proposal Exceptions.** If the vendor finds it impossible or impractical to adhere to any portion of the RFP specifications and all attachments, it shall be so stated in its proposal, with all deviations grouped together in a separate section entitled, "Exceptions/Deviations from Proposal Requirements." This section will be all-inclusive and will contain a definition statement of each and every objection or deviation with adherence to specific RFP sections. Objections or deviations expressed only in other parts of the proposal, either directly or by implication, will not be accepted as deviations, and the vendor in submitting a proposal, will accept this stipulation without recourse. Items not accepted will not be open to later negotiation.

SECTION VIII: PROPOSAL FORMS

- A. Schedule A -- Proposer's Certification
- B. Schedule B -- List of References Form
- C. Schedule C -- Certification Regarding Debarment

Schedule A

MUSKEGON COMMUNITY COLLEGE REQUEST FOR PROPOSAL

Muskegon Community College – Architectural and Engineering Services

PROPOSER'S CERTIFICATION

IMPORTANT: This form must be returned with the bid proposal form

The undersigned certifies that he/she has carefully examined the Request for Proposal, Instructions, Terms and Conditions, Scope of Services, Bid forms and all other documents accompanying this proposal.

The undersigned offers and agrees to furnish the services specified in the Request for Proposal at the prices or rates quoted in the proposal. The undersigned agrees that the proposal will remain firm for a period of sixty (180) days in order to allow Muskegon Community College adequate time to evaluate the proposals.

The undersigned certifies that this bid/proposal is made without prior understanding, agreement, connection, discussion or collusion with any other person, firm or corporation submitting a bid/proposal for the same commodity or service; no officer, employee or agent of Muskegon Community College or of any other Proposer/proposer interested in bid/proposal; and the undersigned executed this Proposer's/proposer's certification with full knowledge and understanding of the matters contained and was duly authorized to do so.

The undersigned certifies that all information contained in this Request for Proposal is truthful to the best of his/her knowledge and belief. The undersigned further certifies that he/she is duly authorized to submit this proposal on behalf of the vendor/contractor and that the vendor/contractor is ready, willing and able to perform if awarded this bid/proposal.

Name of Business

Date

Address

Authorized Signature

City and State

Zip Code

Name (Typed or Printed)

Phone Number

Undersigned Title

E-Mail Address

Company URL

NOTE: Changes to this RFP may be issued in the form of an addendum at any time prior to the due date and time for submitting proposals. The RFP Coordinator maintains a mailing list of all vendors that were provided copies of this solicitation (via vendor pickup, mail, fax or email). The RFP Coordinator will send the addendum to any vendor who directly received a copy of the RFP from the RFP Coordinator. Any vendor who did not directly receive a copy of the RFP from MCC is encouraged to visit MCC's web site regularly to learn of any changes to the solicitation (<http://www.muskegoncc.edu/pages/2933.asp>) and contact the RFP Coordinator to have their name added to the mailing list.

Schedule B

**MUSKEGON COMMUNITY COLLEGE
REQUEST FOR PROPOSAL**

**Muskegon Community College -
Architectural and Engineering Services**

LIST OF REFERENCES OF RELATED PROJECTS

IMPORTANT: This form must be returned with the bid proposal form.

Furnish at least three (3) references from persons who can attest to the quality of similar prior work performed.

1. **Company Name:** _____
 Street Address: _____
 City/State/Zip Code: _____
 Contact Person: _____
 Telephone No.: _____
 E-Mail Address: _____

2. **Company Name:** _____
 Street Address: _____
 City/State/Zip Code: _____
 Contact Person: _____
 Telephone No.: _____
 E-Mail Address: _____

3. **Company Name:** _____
 Street Address: _____
 City/State/Zip Code: _____
 Contact Person: _____
 Telephone No.: _____
 E-Mail Address: _____

Schedule C
Muskegon Community College

CERTIFICATION. REGARDING DEBARMENT, SUSPENSION, & OTHER RESPONSIBILITY MATTERS

The prospective participant certifies, to the best of its knowledge and belief, that it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in transactions under federal non-procurement programs by any federal department or agency.
2. Have not, within the three-year period preceding the proposal, had one or more public transactions (federal, state, or local) terminated for cause or default, have ever been on the Prevailing Wage Violator's Registry or are currently being investigated under current name or any DBA's, corporate names, subsidiaries or other business entities under which you have operated in the last three years; and
3. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) and have not, within the three-year period preceding the bid, been convicted or had a civil judgment rendered against it.
 - A. For the commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction (federal, state, or local) or a procurement contract under such a public transaction.
 - B. For the violation of federal or state antitrust statutes, including those proscribing price fixing between competitors, the allocation of customers between competitors, or bid rigging, or
 - C. For the commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

I understand that a false statement on this certification may be grounds for the rejection of this proposal or the termination of the award. In addition, under 18 U.S.C. § 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to five years, or both.

Name/Title of Authorized Representative

Name of Participant Agency or Firm

Signature of Authorized Representative

Date

I am unable to certify to the above statement. Attached is my explanation.

Appendix A:

Current Property Locations and Square Footage

Building	Address	Built	Square Ft
Creative Performing Arts	221 South Quarterline Road, Muskegon, MI	1967	6,954
Golf Course Pro Shop	2100 Marquette Avenue, Muskegon, MI	1968	719
Golf Course Pump House	2100 Marquette Avenue, Muskegon, MI	1968	1,250
Observatory (William Devette)	702 North Maple Island Road, Muskegon, MI	1985/1989/ 2001	484
Main Building	221 South Quarterline Road, Muskegon, MI	1967	231,055
Stevenson Center for Higher Education	221 South Quarterline Road, Muskegon, MI	1995	112,000
Gymnasium	221 South Quarterline Road, Muskegon, MI	1967	19,782
Automotive / Grounds	221 South Quarterline Road, Muskegon, MI	1975/1989	13,116
Golf Course Maintenance	221 South Quarterline Road, Muskegon, MI	1968	2,400
Arts & Music (Humanities)	221 South Quarterline Road, Muskegon, MI	2019	41,957
Library/Information Technology	221 South Quarterline Road, Muskegon, MI	2006	42,000
Kraft Alumni/Foundation House	1784 Marquette Avenue, Muskegon, MI	1939	1,272
Life Science Center	221 South Quarterline Road, Muskegon, MI	2015	17,680
Downtown Center Storage	445 West Clay, Muskegon, MI	2001	1,700
Sturuss Technology Center	388 West Clay, Muskegon, MI	1928/2016	104,943
Health & Wellness Center	221 South Quarterline Road, Muskegon, MI	2018	52,347
Grand Haven Center	16777 South Lincoln Street, Grand Haven, MI	1997/2019	6,550
Totals:			656,209

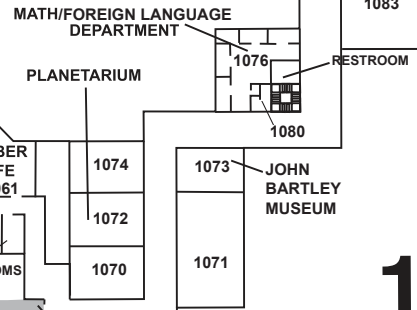
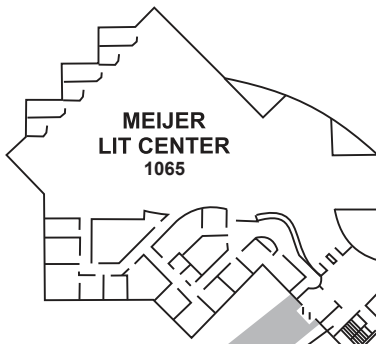
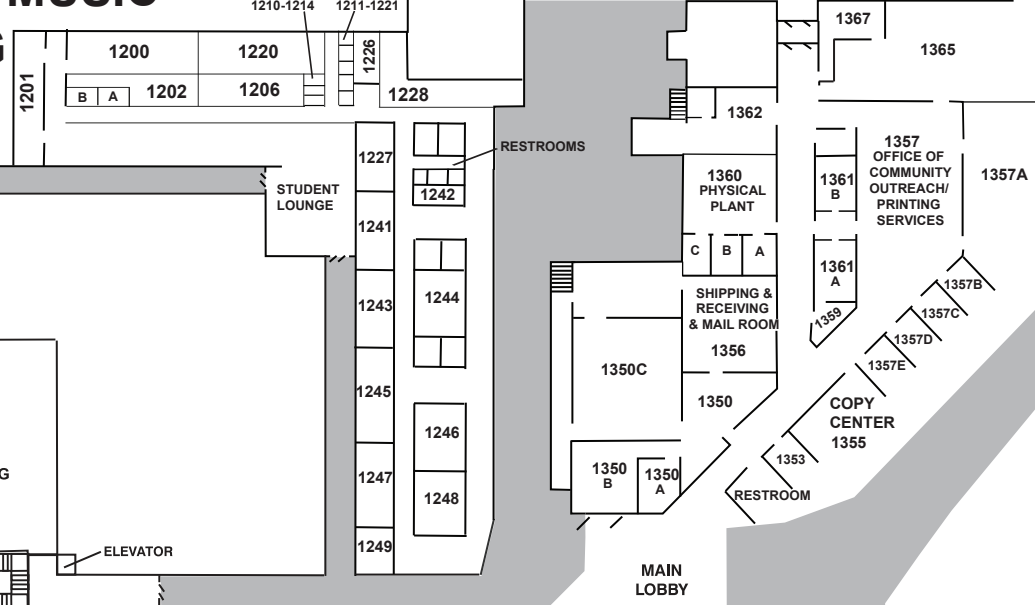


Muskegon Community College

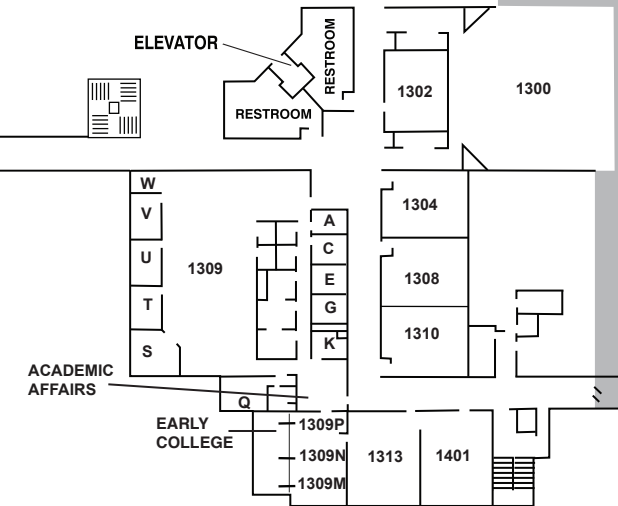
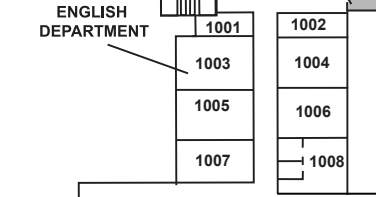


ART AND MUSIC BUILDING

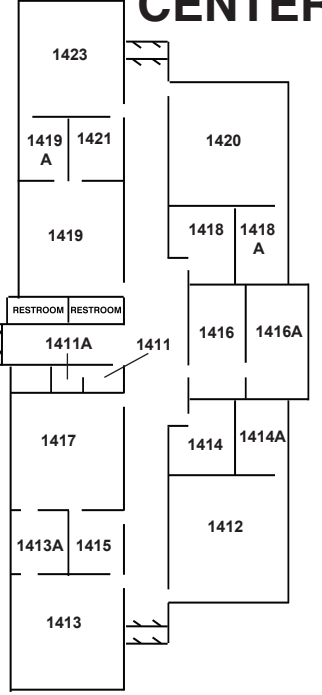
TEACHING SUITES 1210-1214
PRACTICE ROOMS 1211-1221



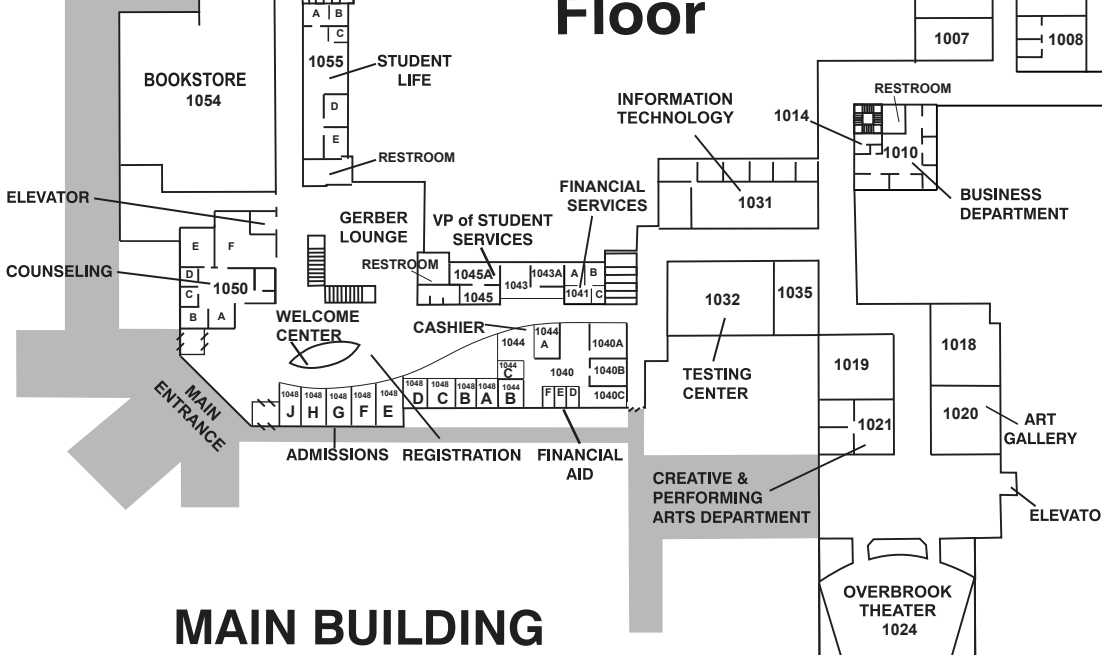
1st Floor



SCIENCE CENTER

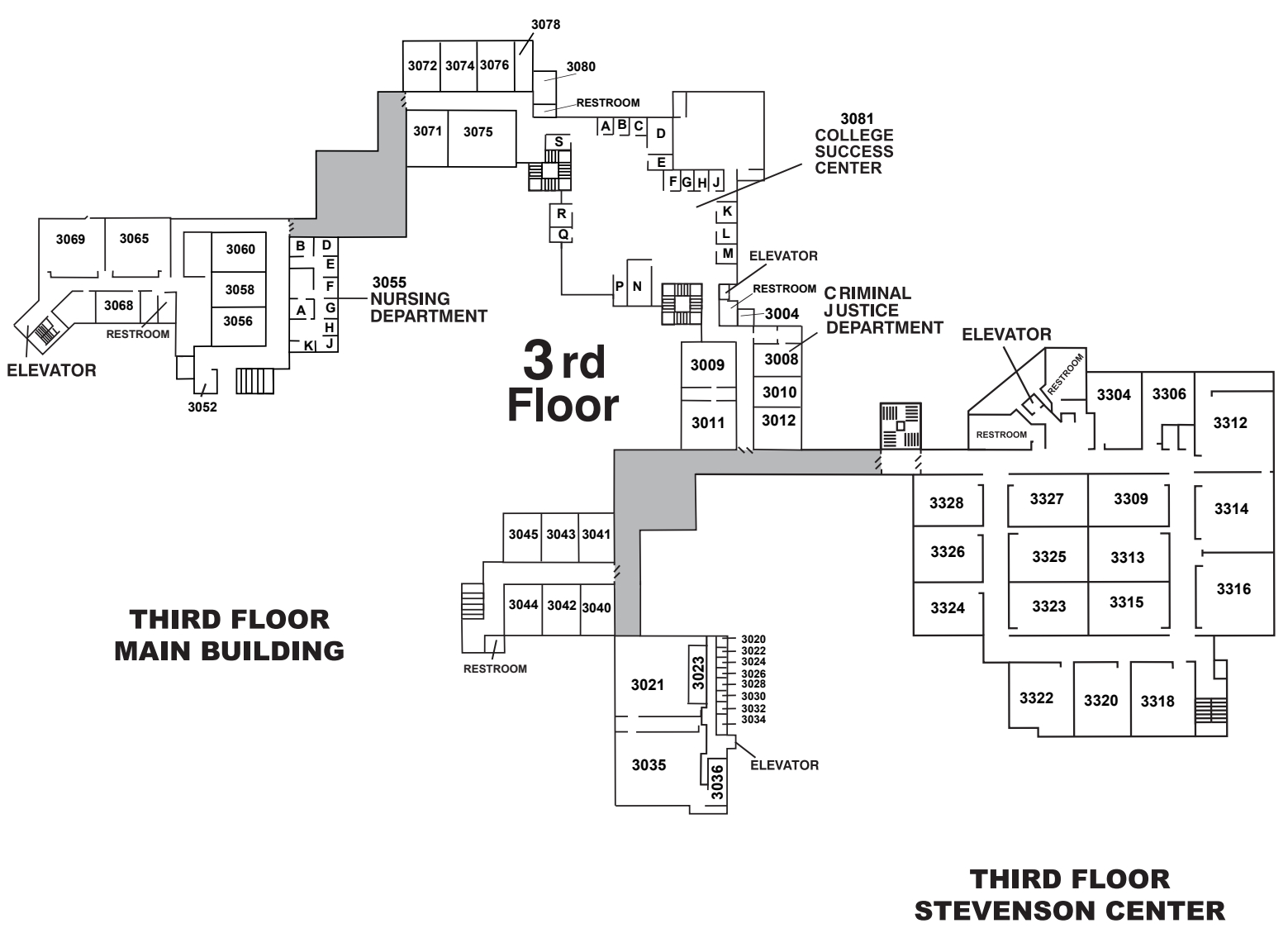
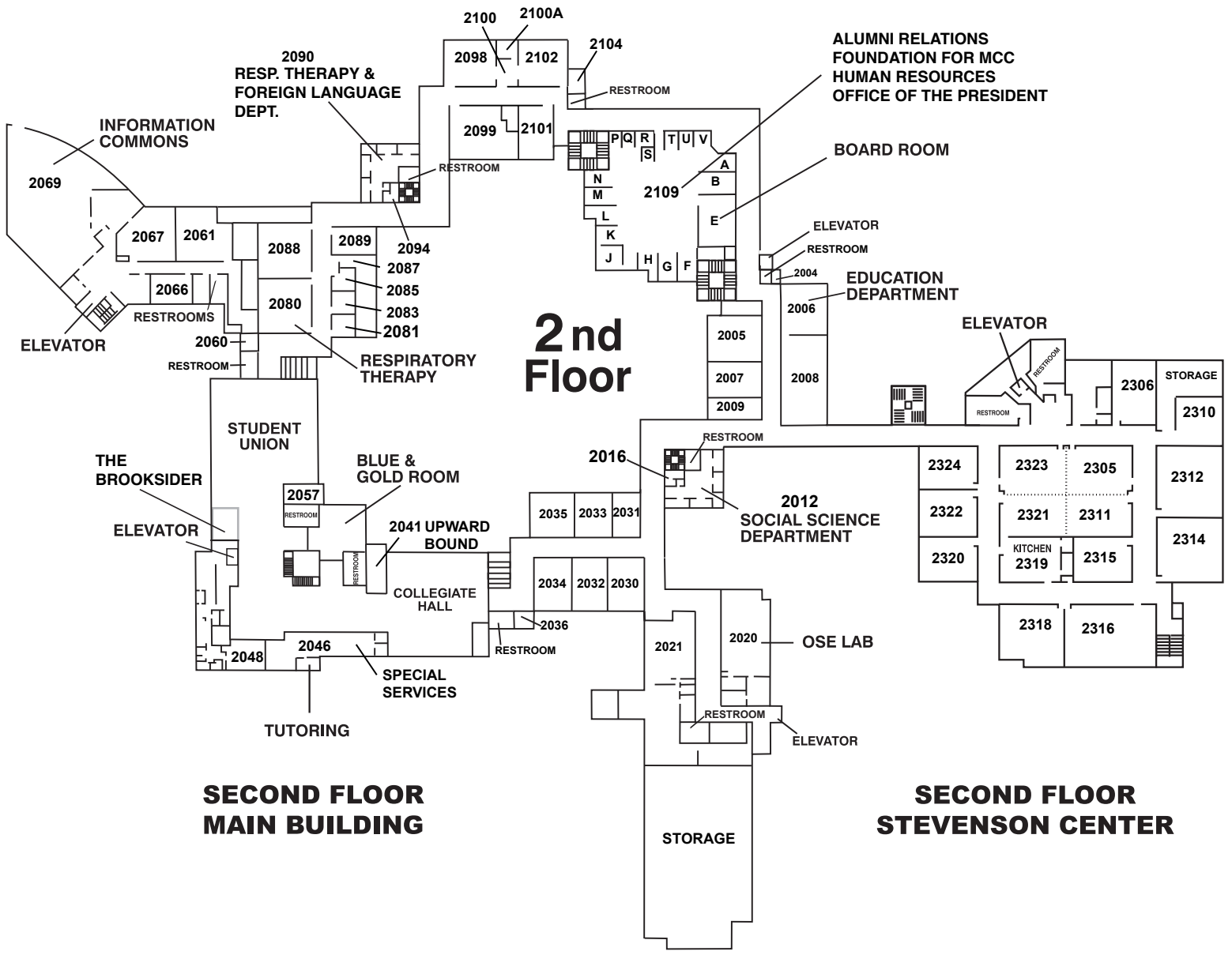


MAIN BUILDING



STEVENSON CENTER

* MCC is a Tobacco Free Campus



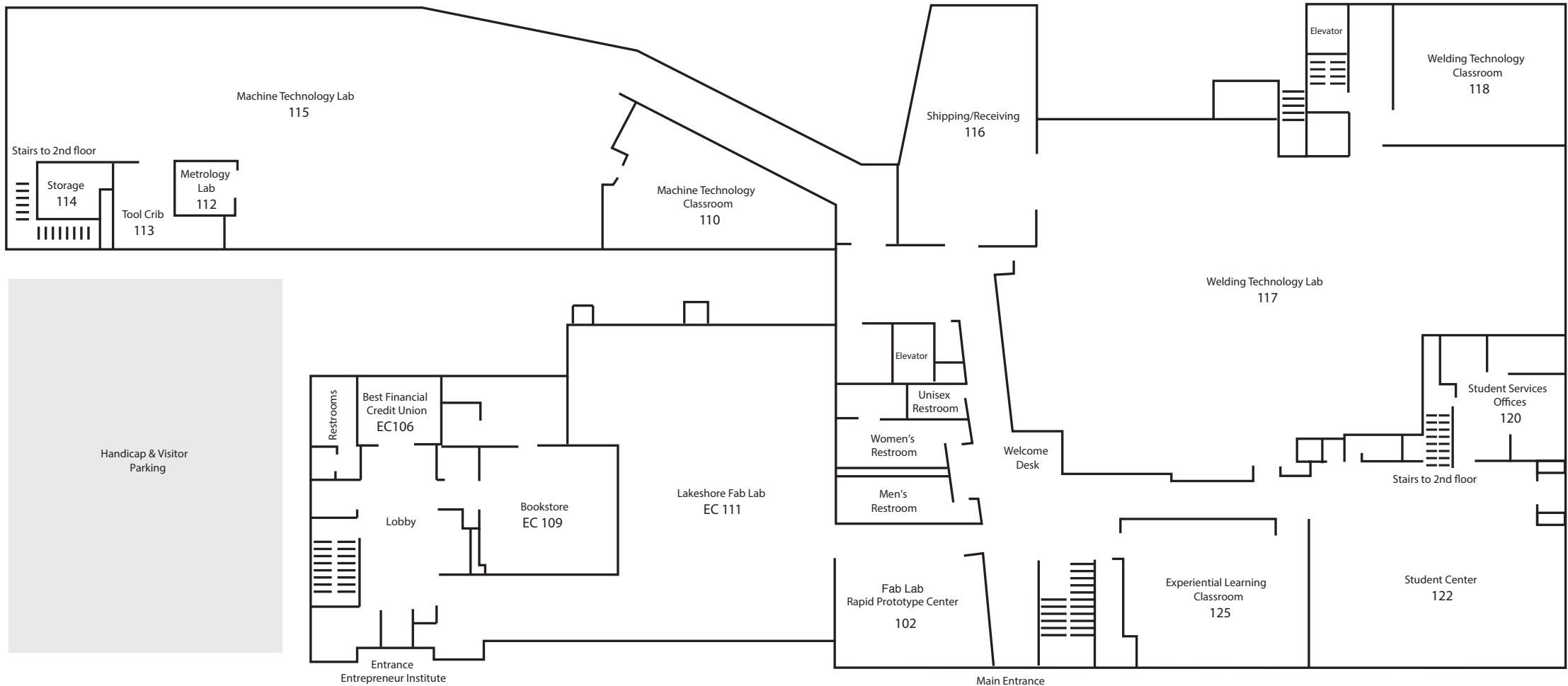
* MCC is a Tobacco Free Campus



Muskegon Community College

Carolyn I. and Peter Sturrus
Technology Center

First Level



Fourth Street

Third Street

Clay Ave.

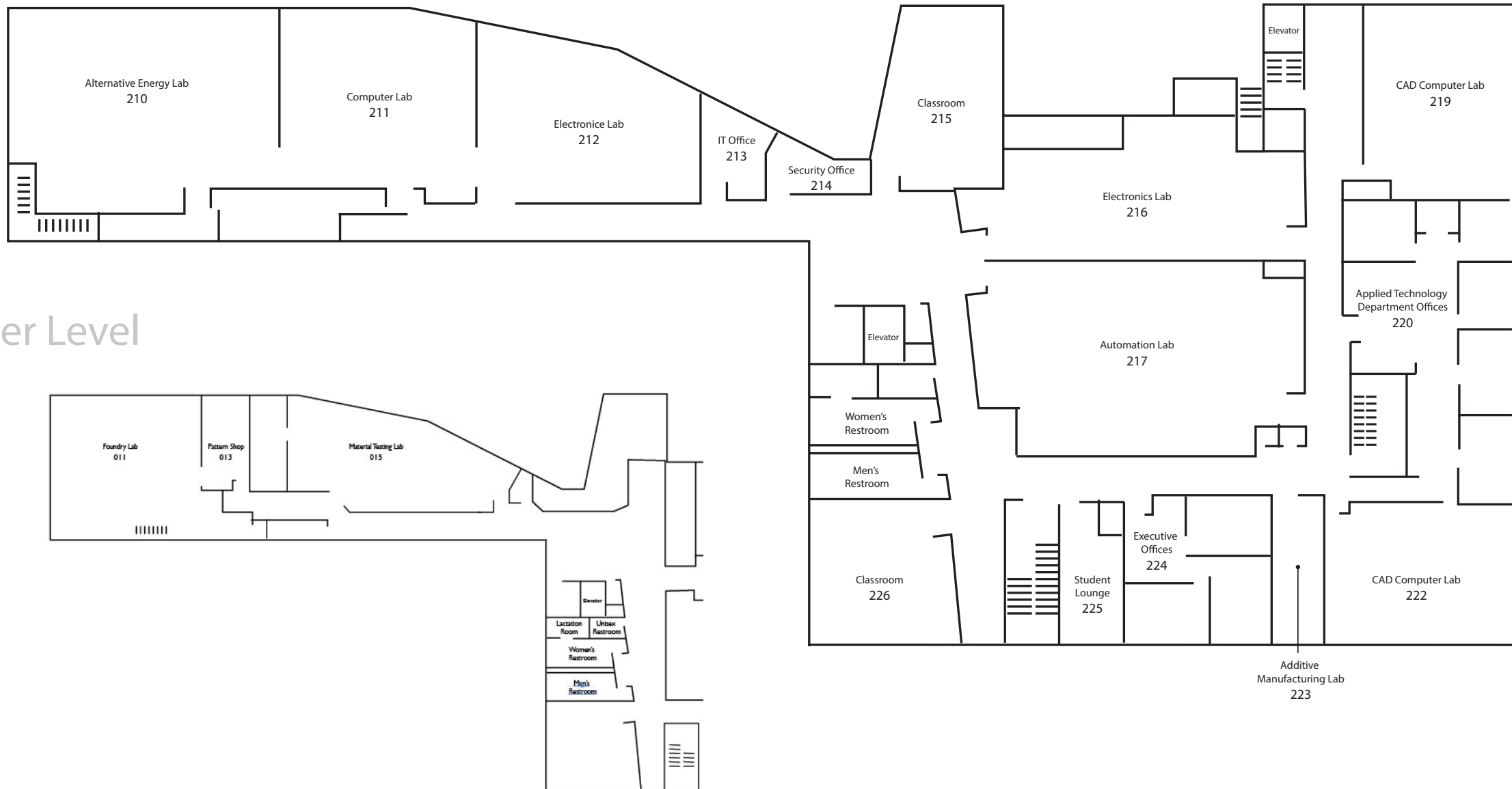
Additional Parking



Muskegon Community College

Carolyn I. and Peter Sturuss
Technology Center

Second Level



Lower Level