



## Muskegon Community College

BOARD OF TRUSTEES  
BOARD MEETING MINUTES  
October 16, 2024, 12:30 p.m.  
Room 2109E – Main Campus

Present: Chair Osborn, Trustee Mullally, Trustee Moore, Trustee Cook, Trustee Crandall, Trustee Portenga

Absent: Trustee Frye

I. Agenda – Chair Osborn called the meeting to order at 12:30 p.m. Trustee Moore moved approval of the agenda with moving the Facilities Plan presentation to the end of the meeting and move Agenda Item C before Agenda Item B. Second. Vote unanimous; motion carried.

II. Public Agenda – Related Comments

III. Presentations

- Facilities Plan moved to public comments.

IV. Trustee Moore moved approval of the Consent Agenda. Second. Vote unanimous; motion carried.

A. Minutes

- Board Meeting Minutes for September 18, 2024

B. Budget/Finance –

1. Financial Reports
2. Project(s) at a Glance

C. Required Approvals – *Chair Osborn*

D. Personnel Report

V. Administrative Reports

A. President's Report

President Selmon met with MCC student Jillian Allen who had a public comment at the last meeting and is working closely with her to resolve her issues.

HB 5803 Michigan Public Schools Employees' Retirement System (MPSERS) adjustments offer significant savings for community colleges, effective October 1, 2025.

The ADN to BSN Reception by invitation only, which includes MCC Board of Trustees, will be held October 29<sup>th</sup> starting at 5:00 p.m. at Trinity Health Muskegon Hospital.

The Gramm-Leach-Bliley Act (GLBA) annual report relating to cyber security is on the Board Portal for review by the Board of Trustees.

B. Student Success Report

1. Enrollment
2. Student Success Completion Agenda

VI. Business Non – Operational

A. Michigan Community College Association Report – *Trustee Crandall*

- I. MCCA 2024 Legislative Priorities Ballot  
President Selmon is on the MCCA Legislative Committee. The Legislative Priorities were tallied and combined into one ballot representing the MCC Board and Cabinet. The summary represented MCC's top ten legislative priority recommendations for FY2025. Permission was granted for President Selmon to move forward and share the priorities with MCCA's Legislative Committee on Friday, October 18<sup>th</sup>.

B. Foundation Update

VII. Old Business

VIII. New Business

- A. It is the recommendation of the President that the Board of Trustees approve the attached resolution and authorize the Secretary to sign the resolution allowing staff to execute a final agreement with Fraudsniifr. Trustee Mullally moved approval. Trustee Moore seconded. Vote unanimous; motion carried.
- B. It is the recommendation of the President that the Board of Trustees approves this sole source selection of KbPort for 2 additional SimCartRx, update 2 current carts, and update AV equipment for a cost not to exceed \$156,000 for the Simulation Center. Trustee Mullally moved approval. Second. Vote unanimous; motion carried.
- C. It is the recommendation of the President that the Board approve accepting the attached ADN to BSN Grant from the State and approve the selection of Grand Valley State University as MCC's four-year university partner under the attached Service Agreement retroactively back to July 1, 2024. Trustee Portenga moved approval. Second. Vote unanimous; motion carried.
- D. It is the recommendation of the President that permission be granted to the President to execute an extension for 3 years for the ground lease with the Community Foundation for Muskegon County for the property along Stebbins Road, used by FARM, subject to all existing conditions and agreements. Trustee Moore moved approval. Second. Vote unanimous; motion carried.

IX. Board of Trustees Policy Governance

A. Policy Updates

B. Future Agenda Items

X. Public General Comments

Ryan Archer from Tower Pinkster presented the findings and recommendations of the Facilities Plan. Campus Planning, ADA, Facilities Assessment, and the Budget summaries were reviewed. Several clarifying questions were asked by Board members. Board members were asked to review the report and be prepared to accept it at the meeting next month. A special work session to delve deep into the findings and recommendations of the report was discussed. The report will be posted on our website.

- XI. Board Comments/Announcements
  - A. MAISD invite  
Wednesday, November 20, 2024, 5:30 at the Muskegon Area Career Tech Center
  - B. Congratulations to Kristin Tank and Ken James, recent graduates of the 2024 MCCA Leadership Academy Class.
- XII. With no further business the meeting was adjourned at 1:50 p.m. Respectfully submitted by Chair Osborn.  
/ph