



## Muskegon Community College

### BOARD OF TRUSTEES BOARD MEETING MINUTES November 20, 2024, 12:30 p.m. Room 2109E – Main Campus

- Present: Chair Osborn, Trustee Mullally, Trustee Frye, Trustee Cook, Trustee Crandall, Trustee Moore, Trustee Portenga
- I. Agenda – Chair Osborn called the meeting to order at 12:35 p.m. Trustee Mullally moved approval of the agenda. Second. Vote unanimous; motion carried.
- II. Public Agenda – Related Comments
- III. Presentations
- Report on 2023-2024 Audited Financial Statements – *Paul Gilbert & Jennifer Wheeler from Brickley DeLong*
- There were no audit findings in either the Single Audit or the College financial statements. The auditors issued an unmodified opinion which represents the highest level of assurance that the financial statements fairly represent the financial position of the College.
- The auditors reviewed both the Single Audit report and the College financial statements explaining various fluctuations from the prior year.
- Trustee Moore moved to accept the audit report as presented. Second. Vote unanimous; motion carried.
- IV. Consent Agenda (Board Action Required – Vote) Trustee Moore motioned to accept. Second. Vote unanimous; motion carried.
- A. Minutes
- Board Meeting Minutes for October 16, 2024
- B. Budget/Finance –
1. Financial Reports
  2. Project(s) at a Glance
- C. Required Approvals – *Chair Osborn*
- D. Personnel Report
- V. Administrative Reports
- A. President Selmon's Report

The Veterans Day Salute was held on Monday, November 11<sup>th</sup>. Thank you to Trustee Frye for the Reflection.

Lightcast was selected for the upcoming economic impact study.

Mike Weessies, CEO Hackley Community Care was the Inaugural Alumni Podcast guest.

We have eight candidates to interview for the provost search.

Lisa Gatti-Arnold, MCC Dean of Nursing and Health Programs graduated from Muskegon In Focus in November 2024.

We had over 325 attendees at EXPO.

The ADN to BSN Partnership Reception with MCC, Trinity Health and GVSU was held on Tuesday, October 29<sup>th</sup>. We have 22 students enrolled in the program for fall semester and another for winter. CEO Gary Allore stated that Trinity loses approximately 150 nurses that they need to replace each year. Trinity Health would like 80% of nurses to have a bachelor's degree, which will help with their desire to acquire a Magnet level status in the industry.

The TRENDS in Occupational Studies – The conference was held in Muskegon with over 300 attendees.

The Strategic Goals 2023-24 Progress Report was provided in the Board packet.

MCC Discover Manufacturing Block Party was held with over 120 students from area schools attending.

The new Board Portal was shown to the Board members. In January we will be making a change to MyMCC to help students. The Board is asked to take a look at the new Portal by December, and in January we can change to the new Portal. Candy will add an email button to the Portal and will send the Board the link to the new Portal.

- B. Student Success Report – *President John Selmon*
  - 1. Enrollment
  - 2. Student Success Completion Agenda

VI. Business Non – Operational

- A. Michigan Community College Association Report – *Trustee Crandall*

MCCA will be analyzing the effects of the election. The Legislative Committee will meet this Friday, November 22, 2024. MCCA would like representatives sent to the ACCT Governance Leadership Institute training on December 5 and 6<sup>th</sup>. Asaline Scott is now officially the new MCC Board member, effective January 2025.
- B. Foundation Update

VII. Old Business

VIII. New Business

- A. It is the recommendation of the President that permission is granted to the Office of Financial Services to request proposals for annual audit services. Trustee Moore moved approval. Second. Vote unanimous; motion carried.

B. It is the recommendation of the President that the Board of Trustees approve to proceed with the completion of the Large Ensemble Room Project with Progressive AE as the construction manager for a cost not to exceed \$559,005 using ITEMS grant funding and funds previously raised for this project.

Trustee Crandall moved approval. Second. Vote unanimous; motion carried.

IX. Board of Trustees Policy Governance – *Chair Osborn*

A. Policy Updates

B. Future Agenda Items

X. Public General Comments

XI. Board Comments/Announcements

Happy Thanksgiving.

The Board thanked Beth Dick for the successful audit. Beth relayed thanks to Bruce Duff, the main coordinator for the Audit and to the Financial Aid and Human Resources departments. Congratulations.

We will be sorry to see Trustee Mullally leave the Board of Trustees. Keep focusing on ADA concerns and grants.

At 1:22 p.m. Trustee Portenga moved that the Board go into closed session to consider a legal position. Second. A roll call vote was taken.

Trustee Cook	Yes	Trustee Mullally	Yes
Trustee Crandall	Yes	Chair Osborn	Yes
Trustee Frye	Yes	Trustee Portenga	Yes
Trustee Moore	Yes		

At 1:50 p.m. Trustee Crandall made a motion to come out of closed session. Second. A roll call vote was taken.

Trustee Cook	Yes	Trustee Mullally	Yes
Trustee Crandall	Yes	Chair Osborn	Yes
Trustee Frye	Yes	Trustee Portenga	Yes
Trustee Moore	Yes		

XII. With no further business the meeting was adjourned at 1:50 p.m. Respectfully submitted by Secretary Nancy Frye.  
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**Board of Trustees**