



Muskegon Community College

BOARD OF TRUSTEES MCC FACILITY PLAN WORK SESSION MINUTES November 20, 2024, 11:30 a.m. Room 2109E – Main Campus

Present: Chair Osborn, Trustee Mullally, Trustee Frye, Trustee Cook, Trustee Crandall, Trustee Moore, Trustee Portenga

- I. Agenda – Chair Osborn called the meeting to order at 11:37 a.m.
- II. Facility Plan Reflections – MCC Board of Trustees

Each Board member shared comments/reflections related to the Facility Plan, how to approach the work, and the importance of establishing a strategy plan going forward:

- Identify areas for infrastructure improvements.
- Need to balance current needs and future trends, particularly with the rise in online/hybrid classes.
- Assess what facilities are essential for current needs and plan for future physical space requirements.
- Thoroughly evaluate under-utilized spaces (e.g., tenant space).
- Consider classroom reorganization; potentially closing a floor due to reduced classroom demand.
- Examine and enhance collaborative spaces, restrooms, and entryways – Gerber Lounge.
- Explore options for conference and catering facilities.
- Address ADA-related issues, including:
 - Limited seating in the theater.
 - The addition of a circle drive for theater drop-off.
- Engage with external partners such as:
 - Governmental entities.
 - Local schools and start-ups.
 - Entrepreneurial opportunities
 - Non-profits.

Next Steps:

- Develop an overall strategy/vision/goals
- Review and assess current conditions and needs
- Prioritize projects and align funding

- III. Funding Strategies for the Facility Plan – President Selmon

President Selmon reviewed several funding strategies from millage restoration, the college's capital process, comprehensive campaign through MCC Foundation, borrowing funds, State of Michigan's Capital Outlay Process, Federal and State Grants, regional foundations, annexation, and renting and leasing space options, etc.

IV. Additional Funding Strategies – MCC Board of Trustees

V. Next Steps

Establish a Facility Plan Committee moving forward.

Prioritize spending initiatives by year.

Routine meetings going forward.

VI. With no further business the meeting was adjourned at 12:30 p.m. Respectfully submitted by Secretary Nancy Frye./ph

DRAFT

Board of Trustees

Diana Osborn, Chair • Sean Mullally, Vice-Chair • Nancy Frye, Secretary • Kathy Moore, Treasurer

Shon Cook, Trustee • Donald Crandall, MD, Trustee • Roy J. Portenga, Trustee

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