



Muskegon Community College

BOARD OF TRUSTEES
BOARD MEETING MINUTES
July 17, 2024, 12:30 p.m.
Room 2109E – Main Campus

Present: Chair Osborn, Trustee Mullally, Trustee Frye, Trustee Moore, Trustee Cook, Trustee Crandall, Trustee Portenga

I. Agenda – Chair Osborn called the meeting to order at 12:30 p.m. Trustee Frye moved approval of the agenda. Second. Vote unanimous; motion carried.

II. Public Agenda – Related Comments

III. Presentations

- Marketing Plan – Michigan Community College Guarantee
Kristin Tank – Chief Marketing and Communications Officer
Kristin shared information about the Fiscal Year 2025 budget which includes the Michigan Community College Guarantee, a tuition-free skill certificate or associate degree for recent high school graduates at their local community college. There was a discussion around the various requirements. Also, she shared the plan to promote the Guarantee once the budget is signed by the Governor. A snapshot of the new website was shared as well.

IV. Trustee Portenga moved approval of the Consent Agenda. Second. Vote unanimous; motion carried.

A. Minutes

- Board Meeting Minutes for June 19, 2024
- Board Retreat Minutes for July 8, 2024

B. Budget/Finance –

1. Financial Reports – *Beth Dick*
2. Project(s) at a Glance

C. Required Approvals – *Chair Osborn*

D. Personnel Report

V. Administrative Reports

A. President's Report

Lisa Gatti-Arnold, Dean of Nursing & Health Programs was introduced.

We are waiting on the State budget details.

The Kick-Off Program has 24 students, with 16 of them enrolled for the fall semester. MCC was featured by the Michigan Community College Association Inside Story as one of four college case studies as a best practice.

The MCC Board Retreat was held on July 8th to discuss strategic planning, DEI, Advancement/Foundation initiatives, Facility Planning, the 5YR Budget Stabilization Plan, and policy governance.

President Selmon attended the Muskegon Solar Energy Center Groundbreaking ceremony. The Center will be fully operational by 2026.

Enrollment Snapshot – fall enrollment numbers are improving and we are 71% of our headcount goal.

Tomorrow there will be a retirement fundraising event for Dr. Kelley Conrad that is funded by outside sources.

Athletes of the Year were named in the President’s report.

- B. Student Success Report – *President John Selmon*
 - 1. Enrollment
 - 2. Student Success Completion Agenda
- VI. Business Non – Operational
 - A. Michigan Community College Association Report – *Trustee Crandall*
The MCCA Summer Conference will be in a few weeks.
 - B. Foundation Update
- VII. Old Business
 - A. Bond refunding press release update
Potential savings were discussed and the decision was not to issue a press release related to the savings at this time.
- VIII. New Business
 - A. Permission to Extend and Amend Contract with Allied Universal to Provide Security Services
It is the recommendation of the President that permission be granted to extend the contract with Allied Universal Services for years 3 and 4 at a cost of \$443,686.77 and \$461,434.24 respectively and to amend the contract to include a 3rd shift officer for the additional cost of approximately \$48,000 per year. Trustee Mullally moved approval. Second. Vote unanimous; motion carried.
 - B. Strategic Plan Goal #5 Recommendation
It is the recommendation of the President and the MCC Integrated Planning Steering Committee that the Board of Trustees approve removing the goal to “Increase student and employee diversity” from the Muskegon Community College 2022-2026 Strategic Plan.

Discussion of the pros and cons related to the proposed goal language change were discussed as well as preliminary revisions.

Trustee Crandall motioned to table the change. Second. Vote unanimous; motion carried.
- C. Establish an Annexation Exploratory Committee

It is the recommendation of the President that the MCC Board of Trustees approves moving forward with an Annexation Exploratory Committee to explore annexation opportunities in adjacent counties to Muskegon County without a community college.

Trustee Portenga moved approval. Second. Vote unanimous; motion carried. Dr. Crandall, Chair Osborn, and Trustee Portenga are the board members who will be on the committee.

- D. Closed Session – Labor Contract Negotiations
- IX. Board of Trustees Policy Governance – *Chair Osborn*

- A. Policy Updates
- B. Future Agenda Items
- X. Public General Comments

- XI. Board Comments/Announcements

At 1:50 p.m. Trustee Crandall moved going into closed session to discuss labor contract negotiations. Second. A roll call vote was taken.

Trustee Cook	Yes	Trustee Mullally	Yes
Trustee Crandall	Yes	Chair Osborn	Yes
Trustee Frye	Yes	Trustee Portenga	Yes
Trustee Moore	Yes		

At 2:25 p.m. Trustee Mullally moved to come out of closed session. Second. A roll call vote was taken.

Trustee Cook	Yes	Trustee Mullally	Yes
Trustee Crandall	Yes	Chair Osborn	Yes
Trustee Frye	Yes	Trustee Portenga	Yes
Trustee Moore	Yes		

The MCCA Summer Conference will be July 31st through August 2nd.

Please provide feedback on the website if you see something.

- XII. With no further business, the meeting was adjourned at 2:30 p.m.

Respectfully submitted by Secretary Nancy Frye.

/ph