



Muskegon Community College

BOARD OF TRUSTEES BOARD MEETING MINUTES August 21, 2024, 12:30 p.m. Room 2109E – Main Campus

Present: Chair Osborn, Trustee Mullally, Trustee Frye, Trustee Moore, Trustee Crandall, Trustee Portenga

Absent: Trustee Cook

I. Agenda – Chair Osborn called the meeting to order at 12:30 p.m. Trustee Portenga moved approval of the agenda. Second. Vote unanimous; motion carried.

II. Public Agenda – Related Comments

III. Presentations

IV. Trustee Moore approval of the Consent Agenda. Second. Vote unanimous; motion carried.

A. Minutes

- Board Meeting Minutes for July 17, 2024
- Board Meeting Closed Session Minutes for July 17, 2024

B. Budget/Finance –

I. Financial Reports

Chief Financial Officer Beth Dick presented the Quarterly Reports and Preliminary Annual Results.

All Funds operating revenues are coming in \$4.8M over budget primarily due to federal, state and local grant revenues being higher than anticipated.

All Funds operating expenses are coming in \$1.1M over budget primarily due to higher financial aid awards resulting from the additional grants.

All Funds non-operating revenues are over budget \$1.5M resulting from state aid, property tax revenues and interest income being higher than expected.

Operating Fund operating revenues are \$199K over budget primarily due to additional revenues at the golf course and from more indirect cost received from the additional grants.

Operating Fund operating expenses are \$1.5M under budget due to savings from position vacancies, lower utility costs and departments underspending their budgets for materials, travel and contractual services. These were offset by bad debt expense coming in over budget.

Operating Fund non-operating revenues are \$1.1M over budget primarily in state aid and interest income. Foundation revenues came in at \$552K over budget and expenses \$174K under budget.

All results are preliminary and unaudited. Some estimates have been included and several of the year-end adjustments have yet to be made. There are 16 different endowment funds managed by the Foundation and 21 different funds are at the Community Foundation.

- 2. Project(s) at a Glance
- C. Required Approvals
- D. Personnel Report
- V. Administrative Reports

- A. President's Report

Contract negotiations have been ratified by the Faculty Association and the Custodial/Maintenance Unit, just waiting board approval.

The QuickStart Grant from the State and the Innovation Investment Award Grant have been awarded. The ADN to BSN Agreement was signed for \$2M. We will start this fall. GVSU is our 4-year partner.

President Selmon attended the AACCC's Annual Presidents Summer Academy in Washington, DC where the focus was on Community College 3.0 – post completion success which includes graduation, transfers, and getting good jobs.

For community college presidents, there was lots of discussion around community college leadership and Community College 3.0 at the MCCA Summer Conference on Mackinac Island.

The Early Childhood Program Accreditation was approved.

The Lakeshore Ministerial Group visited campus and topics were shared with ministers on what we can do to make a difference in the community and the Michigan Community College Guarantee.

Four new community partners recently joined the Jayhawk Hub bringing the total number of partners to twenty-six.

Fall Enrollment is trending upward.

The Student Success Strategy Team is moving forward with a laser-like focus on improving support for adult learners by continuing our work with process mapping in several areas. The major objective is to help adult learners to overcome barriers while incorporating promising best practices to improve outcomes. Four staff members visited Hudson County Community College to learn about best practices that they use to support adult learners.

- B. Student Success Report
 - 1. Enrollment
 - 2. Student Success Completion Agenda

VI. Business Non – Operational

- A. Michigan Community College Association Report
President Selmon, Trustees Dr. Crandall, Frye and Portenga attended the MCCA Summer Conference on Mackinac Island and shared some reflections related to the conference.

Some takeaways:

One of the speakers shared that only 40% of associate degree holders feel a degree is valuable.

The timing of course schedules, the elimination of standardized testing, acceptance of transfer credits, and use of tuition comparisons with more costly institutions were shared.

Artificial Intelligence (AI) programs and their impact on higher education were discussed. An “AI at MCC” document that was put together by an Instructional Affairs Taskforce will be sent to the Board.

Trustee Nancy Frye received an award for 15 years of service as a trustee.

VII. B. Foundation Update
Old Business

- A. Annexation Actions and Timeline
The actions and timeline of the Annexation Exploratory Committee were shared. President Selmon and President Lepper (GRCC) will meet with the Lakeshore Leadership Council Board on Thursday, August 29, 2024, to discuss the Michigan Community College Guarantee, its impact on Ottawa County, and the benefits of annexation.

VIII. New Business

- A. It is the recommendation of the President that the Board reject the proposal received for sound system upgrades for the Overbrook Theater and to authorize the reissuance of another RFP following modifications to the specifications.
Trustee Moore moved approval. Second. Vote unanimous; motion carried.
- B. It is the recommendation of the President that the Board reject the proposal received for lighting equipment upgrades for the Overbrook Theater and to authorize the reissuance of another RFP following modifications to the specifications.
Trustee Mullally moved approval. Second. Vote unanimous; motion carried.
- C. It is the recommendation of the President that the Board of Trustees approves a RFP posting for campus printing services.
Trustee Moore moved approval. Second. Vote unanimous; motion carried.

- D. It is the recommendation of the President to ratify the 2024-2028 Master Agreement between the Muskegon Community College Board of Trustees and the MCC Custodial/Maintenance Association.
Trustee Portenga moved approval. Second. Vote unanimous; motion carried.
- E. It is the recommendation of the President to ratify the 2024-2027 Master Agreement between the Muskegon Community College Board of Trustees and the MCC Faculty Association.
Trustee Mullally moved approval. Second. Vote unanimous; motion carried.
- F. It is the recommendation of the President that permission is granted to the Auxiliary Services Division to seek bids and lease golf carts for use at University Park Golf Course.
Trustee Portenga moved approval. Second. Vote unanimous; motion carried.
- G. It is the recommendation of the President that the MCC Board of Trustees approve Sukai Ceesay to the Foundation for MCC Board of Directors.
Trustee Crandall moved approval. Second. Vote unanimous; motion carried.

IX. Board of Trustees Policy Governance

- A. Policy Updates
- B. Future Agenda Items

X. Public General Comments

XI. Board Comments/Announcements

Thank you to the negotiation teams.

XII. With no further business, the meeting was adjourned at 1:57 p.m.

Respectfully submitted by Secretary Nancy Frye.

/ph