



# Muskegon Community College

## **BOARD OF TRUSTEES BOARD MEETING MINUTES September 16, 2015 – 12:30 p.m.**

**Room 1100 – Stevenson Center Lecture Hall**

**Present:** Chair Crandall, Vice Chair Osborn, Trustee Frye, Trustee Mullally, Trustee Moore, Trustee Oakes and Trustee Portenga.

Chair Crandall called the meeting to order at 12:31 p.m.

### 1. Agenda

The request for easement that was on the Study Session agenda has been pulled until additional information is available.

### 2. Minutes

- Board Study Session Minutes – August 17, 2015  
Trustee Portenga moved approval; second. Vote unanimous; motion carried.
- Board Closed Session Minutes – August 17, 2015  
Trustee Frye moved approval; second. Vote unanimous; motion carried.
- Board Meeting Minutes – August 19, 2015  
Trustee Mullally moved approval; second. Vote unanimous; motion carried.
- Board Closed Session Minutes – August 19, 2015  
Trustee Moore moved approval; second. Vote unanimous; motion carried

### 3. Public Comments and Presentations

- Promise Zone Presentation – *September 16<sup>th</sup> Board Meeting*  
Dr. John Severson, Superintendent and Megan Byard, College Access Specialist/Promise Scholarship Coordinator for the MAISD gave a presentation on the Muskegon Area Promise. Dr. Severson thanked MCC for the phenomenal collaboration he has experienced working with MCC during his first year with the MAISD.

### 4. Consent Agenda (*Board Action Required – Vote*)

Vice Chair Osborn moved approval; second. Vote unanimous; motion carried.

#### A. Budget/Finance

- I. Financial Reports – *Teresa Sturris*

#### B. Required Approvals – *Dr. Crandall*

5. Administrative Reports – There were no additional reports.
  - A. Student Success Report – *Dr. John Selmon*
    - a. Enrollment
    - b. Student Success Completion Agenda
    - c. Personnel Report – *Kristine Anderson*
6. Business Non Operational
  - A. MCCA Report – *Trustee Oakes*
  - B. Foundation Update – *Vice-Chair Osborn*

Tomorrow is the FMCC's Annual Founder's Day Event. Vice Chair Osborn thanked Bonita Jackson (student worker) and Amy Swope and Annette Judd (MCC staff) for stepping in and helping to coordinate this year's event.
7. Old Business
  - A. Construction Project Committees – Dr. John Selmon updated the breakout of millage and non-millage money on the report as requested at Monday's Board Study Session.
    - Steering Committee.
      - i. Science Center
      - ii. Health Center
      - iii. Arts Center
      - iv. Downtown Center
8. New Business
  - A. Permission to Seek Quotes and Purchase for Server Life Cycle Replacements – *Mike Alstrom*

Trustee Portenga moved approval; second. Vote unanimous; motion carried.
  - B. Natural Gas Supply Vendor Ownership Change – *Dr. John Selmon*

Trustee Mullally moved approval; second. Vote unanimous; motion carried.
  - C. Hispanic Heritage Month Resolution  
Trustee Portenga moved approval; second. Vote unanimous; motion carried
9. Board of Trustees Policy Governance Manual Updates – *Dr. Crandall*
  - A. Policy Updates
  - B. Monitoring Reports
  - C. End Policy Review
    - Student Success
    - Financial Stability
    - Community Impact
    - Health and Wellness
    - Educational Level of the Community
  - D. Future Agenda Items – Access Health Presentation in October

E. Board Evaluation

10. Announcements

A. President's Report – *President Nesbary*

B. Board Comments

- Dr. Selmon announced a session called “Explore your Bias” that is being held at 6:00 p.m. in the Stevenson Center Lecture Hall Room 1100, next Thursday. All are invited to attend.
- Dr. Crandall announced there is a meeting with the YMCA team this Friday to finalize the transition to take place as MCC takes ownership of the Muskegon Family YMCA building on October 1, 2015.

With no further business, Trustee Oakes made a motion to adjourn the meeting; second. Vote unanimous; motion carried. The meeting was adjourned at 1:17 p.m.

Minutes submitted by Secretary, Nancy Frye

/csd