



# Muskegon Community College

## BOARD OF TRUSTEES BOARD MEETING MINUTES

**August 18, 2021 – 12:30 p.m.**  
**Room 1300 – Stevenson Center – Main Campus**

**Present:** Chair Osborn, Vice Chair Mullally, Trustee Frye, Trustee Moore, Trustee Crandall and Trustee Portenga

**Absent:** Trustee Cook

Chair Osborn called the meeting to order at 12:30 p.m.

1. Trustee Portenga moved approval of the Agenda; second. Vote unanimous; motion carried.
2. Public Comments and Presentations
  - Rachel Gorman presented David Wells with an award recognizing and thanking him for his years of service on the Alumni Relations committee.
  - Open Meetings Act – Rob Dubault, Warner, Norcross & Judd, discussed the Board of Trustee's parameters surrounding public participation and the Open Meetings Act (OMA). He shared his findings and will provide a copy of this summary to the Board and the College.
3. Trustee Portenga moved approval of the Consent Agenda; second. Vote unanimous; motion carried. (*Board Action Required - Vote*)
  - A. Minutes – Board Meeting Minutes of July 14, 2021
  - B. Budget/Finance
    1. Quarterly Financial Reports – *Dan Moore*
  - C. Required Approvals – *Chair Osborn*
4. Administrative Reports
  - A. President's Report – Dr. Nesbary announced his retirement, set for June of 2022. In his 13 years as President, we have collectively accomplished heights not before reached in the College's 95-year history, which are outlined in his report. He thanked the Board for the opportunity to serve as President.
  - B. Student Success Report – *Dr. John Selmon*
    1. An updated Enrollment Report was presented. MCC is currently over 100% in headcount, credit hours and contact hours.
    2. Student Success Completion Agenda
  - C. Personnel Report – Kristine Anderson shared the results of the faculty and staff survey and provided new hire updates.

5. Business Non Operational

- A. MCCA Report – Trustee Crandall reported on the recent MCCA Board meeting. There has been no additional action from the state legislature as far as our rates for next year, which are anticipated to be available later this month or next. They are restructuring how leadership from the numerous colleges is selected for leadership within the MCCA. A full board meeting is scheduled for September and will be the first face-to-face meeting in some time.
- B. Foundation Update – Chair Osborn conveyed the Foundation is excited about having the new advancement officer hired, which will help the Foundation. The Foundation needs to get moving again as we come out of pandemic with activities and fundraising opportunities. She thanked David Wells and Rachel Gorman for all their help and input.

6. Old Business

7. New Business

- A. Trustee Crandall moved approval of the Headlee Rollback amendment to the 2021 Operating Tax Levy; second. Vote unanimous; motion carried.  
  
Trustee Portenga questioned if this will bring in less money and if so, what is planned to address the loss of revenue. The decrease is around \$72k but is still above the 3% budgeted in our annual budget, so we are not required to replace it.
- B. Trustee Portenga moved approval of the proposed Harvey Street Non-Exclusive Easement Agreement; second. Vote unanimous; motion carried.
- C. Trustee Crandall moved approval of Permission to Seek Bids for the Sturris Technology Center Storm Sewer and Sanitary Sewer Separation Project; second. Vote unanimous; motion carried.

8. Board of Trustees Policy Governance – Chair Osborn reported that going forward the Board will review and update the manual.

- A. [Policy Updates](#)
- B. Future Agenda Items

9. Announcements

Trustee Portenga shared that David Wells graduated from MCC two years ahead of him, they practiced law together and have known each other all these years. He thanked David for all he's done. Additionally, Trustee Portenga thanked Dr. Nesbary for all his work stating: "The cooperation for these 13 years between unions, staff, administration – you can't do all he's done without the total cooperation of all the elements at the College – thank you everyone."

With no further business, the meeting was adjourned at 1:10 p.m.

Minutes submitted by Secretary Nancy Frye.

/csd