



Muskegon Community College

BOARD OF TRUSTEES BOARD MEETING MINUTES March 17, 2021 – 12:30 p.m. Zoom Meeting

Chair Osborn called the meeting to order at 12:30 p.m.

Present: Chair Diana Osborn is participating remotely from Muskegon Township, MI
Vice Chair Sean Mullally is participating remotely from Whitehall, MI
Trustee Dr. Donald Crandall is participating remotely from Norton Shores, MI
Trustee Nancy Frye is participating remotely from Blue Lake Twp., MI
Trustee Kathy Moore is participating remotely from the City of Muskegon, MI
Trustee Roy J. Portenga is participating remotely from North Muskegon, MI

President Dr. Dale Nesbary is participating remotely from Muskegon, MI
Cindy DeBoef is participating remotely from Muskegon County, MI

Absent: Trustee Shon Cook

1. Trustee Crandall moved approval of the Agenda; second. Vote unanimous; motion carried.
2. Public Comments and Presentations
 - Kathleen Bates, Nursing Faculty, presented a summary of her sabbatical project.
 - Dr. John Selmon gave a presentation on moving forward from COVID. Vice Chair Mullally questioned whether some of the things we have done from necessity may be continued post-pandemic (remote learning, work from home, etc.) Dr. Selmon stated, we are looking at each one of our functional areas going forward. Additionally, technology will be stood up differently as we move forward. Dr. Nesbary noted we will be using our Strategic Plan to help guide this process, the reimagining process. Chair Osborn is interested in the College reimagining process and discussions with the Board as this process moves forward. Dr. Crandall thanked Dr. Selmon for this update, noting it is really helpful.
3. Trustee Moore moved approval of the Consent Agenda; second. A roll call vote was taken:

Trustee Crandall – Yes	Trustee Frye – Yes
Trustee Moore – Yes	Vice Chair Mullally – Yes
Trustee Portenga – Yes	Chair Osborn – Yes
- A. Minutes
 - Board Retreat Minutes of February 8, 2021
 - Board Meeting Minutes of February 17, 2021
 - Board Retreat Minutes of February 22, 2021
 - Board Closed Session Minutes of February 22, 2021
- B. Budget/Finance
 1. Financial Reports – *Ken Long*

C. Required Approvals – *Chair Osborn*

4. Administrative Reports

A. President's Report – Dr. Nesbary highlighted the Intelligent.com rating MCC is #19 in the nation and #1 in the state. He noted the target date for the sale of the Lakeshore Fitness Center is May 1. He highlighted the most recent stimulus (#4). The Marketing and Communications Dean search is going well with some excellent candidates.

B. Student Success Report – *Dr. John Selmon*

1. Enrollment – Dr. Selmon presented a snapshot of Summer 2021 Enrollment.

2. Student Success Completion Agenda – 29 faculty and staff attended the AtD Dream Conference. The three goals for this year are 1) Mapping pathways; 2) Improving teaching and learning; 3) Racial equity.

5. Personnel Report – Kristine Anderson reported over 150 faculty and staff were vaccinated through their second dose. Some of the processes that HR has updated include additional evals and online orientation. They are working with ellucian on standing up additional self-service modules for time keeping. She also reported the resignation of Ken Long, who will be leaving MCC next month.

6. Business Non Operational

A. MCCA Report – Trustee Crandall noted the spring meeting is scheduled for this Friday and he will provide updates next month.

B. Foundation Update – Ken Long thanked everyone, stating he is very grateful for the opportunity to serve the college. He noted that since the Foundation annual reports went out, they received nice feedback, have received some gifts, and a couple of employees have joined the employee fund (which has grown to over \$10k in the last year). The FMCC is planning an online event with employee donors to discuss how we may use these funds. This year is the 40th Anniversary of the Foundation for MCC, and an event is being planned.

7. Old Business

8. New Business

A. Trustee Crandall moved approval of the Authorization of Michigan New Jobs Training Program Resolution for Hilite International; Trustee Mullally seconded the motion. A roll call vote was taken:

Trustee Crandall – Yes

Trustee Moore – Yes

Trustee Portenga – Yes

Trustee Frye – Yes

Vice Chair Mullally – Yes

Chair Osborn – Yes

B. FY 2021-2022 Estimate of Property Taxes and State Appropriation (*no action required*). To meet the requirements of the old community college act, Ken Long provided materials to the Board for their review. A three percent increase in property taxes and a one percent increase in state aid are estimated for the purposes of this document.

- C. Trustee Crandall moved approval of the Proposed Tuition and Fees for Fiscal Year 2021-22; second. A roll call vote was taken:

Trustee Crandall – Yes
Trustee Moore – Yes
Trustee Portenga – Yes

Trustee Frye – Yes
Vice Chair Mullally – Yes
Chair Osborn – Yes

9. Board of Trustees Policy Governance – Chair Osborn

A. [Policy Updates](#)

B. Future Agenda Items

10. Announcements

A. Board Comments

Trustee Portenga congratulated and thanked MCC's HLC committee, noting this took a lot of work and we had great results. He addressed Ken Long stating, "We have enjoyed your work so much". He congratulated administration, staff and faculty for placing 19th in the country for community colleges. He thanked Dr. Selmon and his team for getting the default rates down from 19 percent in 2015 to 11 percent in 2018 – this is fabulous, we are heading in the right direction.

Trustee Frye addressed Ken Long stating, "You will be missed".

Trustee Crandall thanked administration for bringing a freeze on tuition to the Board. They always struggle every year and it is always a difficult time. This is good for the students and relieves the board a great deal.

Vice Chair Mullally agreed with Dr. Crandall, noting that over the years we have struck the right balance. This last year presents a great opportunity to take a break and give students breathing room.

With no further business, the meeting was adjourned.

Minutes submitted by Secretary Nancy Frye.

/csd