



Muskegon Community College

BOARD OF TRUSTEES BOARD MEETING MINUTES February 18, 2015 – 12:30 p.m. 400Z – Board Room

Present: Chair Crandall, Vice Chair Osborn, Trustee Frye, Trustee Moore, Trustee Mullally, Trustee Oakes and Trustee Portenga.

Chair Crandall called the meeting to order at 12:33 p.m.

1. Agenda

Trustee Mullally moved approval of the agenda; second. Vote unanimous; motion carried.

2. Minutes

- Board Meeting Committee of the Whole Minutes – January 20, 2015

Trustee Frye moved approval of the Committee of the Whole Minutes of January 20, 2015; second. Vote unanimous; motion carried.

- Board Organizational Meeting Minutes – January 20, 2015

Trustee Portenga moved approval of the Organizational Meeting Minutes of January 20, 2015; second. Vote unanimous; motion carried.

- Board Study Session Minutes – January 20, 2015

Trustee Mullally moved approval of the Study Session minutes of January 20, 2015; second. Vote unanimous; motion carried.

- Board Meeting Minutes – January 21, 2015

Trustee Frye moved approval of the Board Meeting minutes of January 21, 2015; second. Vote unanimous; motion carried.

3. Public Comments

Sheila Wahamaki extended an invitation to the MCC production of *Angels in America*.

4. Consent Agenda (Board Action Required - Vote)

Vice Chair Osborn moved approval of the consent agenda; second. Vote unanimous; motion carried.

A. Budget/Finance

1. Finance Committee Report – *Trustee Oakes*
2. Treasurer and Financial Reports – *Trustee Mullally*

B. Personnel

1. Personnel Committee Report – *Trustee Mullally*

5. Administrative Reports

- A. Academic Affairs – *Teresa Sturuss*
- B. Student Success Report – *Dr. John Selmon*
 - a. Enrollment
 - b. Student Success Completion Agenda
- C. Personnel Report – *Kristine Anderson*

6. Business Non Operational

- A. MCCA Report – *Trustee Oakes*
- B. Foundation Update – *Vice-Chair Osborn*

The Foundation will meet next Thursday, February 26th.

7. Old Business

- A. Construction Project Committees – *Dr. John Selmon*
 - a. Steering Committee
 - i. Science Center – Dr. Selmon reported the heat is on in the building and there are temporary windows and invited Trustees to tour the building.
 - ii. Health Center
 - iii. Arts Center
 - iv. Downtown Center
- B. Policy Governance – *Chair Crandall*

Trustees will review the governance policy handouts and edit language to be more reflective of MCC for next month's policy governance work session.

8. New Business

- A. Permission to Post Full-Time Faculty Position of Respiratory Therapy Instructor – *Kristine Anderson*

Trustee Portenga moved approval; second. Vote unanimous; motion carried.
- B. Permission to Post Full-Time Director of Finance – *Kristine Anderson*

Trustee Oakes moved approval; second. Vote unanimous; motion carried.
- C. Extra Contractual Assignments for Faculty Winter 2015 Semester – *Kristine Anderson*

Vice Chair Osborn moved approval; second. Vote unanimous; motion carried.
- D. Department Chairperson/Coordinator Stipends – Winter 2015 Semester – *Kristine Anderson*

Trustee Mullally moved approval; second. Vote unanimous; motion carried.
- E. Permission to Appoint Adjunct Instructors – *Kristine Anderson*

Trustee Mullally moved approval; second. Vote unanimous; motion carried
- F. Permission to seek bids for a Strategic Enrollment Management Solution and Replacement of the Online Student Admissions Application – *Mike Alstrom*

Trustee Oakes moved approval; second. Vote unanimous; motion carried.

G. Approval of the New IT Managed Services Contract – *Dr. Selmon*
Trustee Portenga moved approval; second. Vote unanimous; motion carried.

H. Endorsement of New FMCC Board Member – *Tina Dee*
Vice Chair Osborn moved approval; second.

As the board moves forward with Policy Governance, their role with the Foundation will need to be reviewed. Vice Chair Osborn stated they are looking forward to adding Mr. Watson to the Foundation Board. He is a retired teacher and administrator of county schools, was a MCC student, and ran for the Board, and has a keen interest in MCC.
Vote unanimous; motion carried.

I. Architectural Services Recommendation – Downtown Campus – *Dr. Selmon*
Vice Chair Osborn moved approval; second. Vote unanimous; motion carried.

J. APS Compensation Evaluation and Recommendation – *Kristine Anderson*
Trustee Mullally moved approval; second.

A detailed discussion ensued as to why this is being addressed now versus at budget time and why it is needed. Current APS employee salaries are up to 68% below their counterparts; MCC is out of sync with sister intuitions and institutions in the area and has been for a number of years; if this isn't addressed, MCC will not be an employer of choice; the Personnel Committee stated they have been working on this for several months and it was due at budget time, but additional information was requested and it shouldn't be delayed. The proposed increases are within the parameters of the current budget.
Vote unanimous; motion carried.

K. Resolution Authorizing EDA Grant Application Submission – *Teresa Sturrus*
Trustee Portenga moved approval; second. It was noted that MCC's \$3M match is already accounted for in the millage.

A roll call vote was taken:

Trustee Frye – Yes	Trustee Moore – Yes
Trustee Mullally – Yes	Chair Crandall – Yes
Vice Chair Osborn – Yes	Trustee Portenga – Yes
Trustee Oakes – Yes	

Vote unanimous; motion carried.

L. Health Center Presentation – *Dr. Selmon* presented at the Study Session on Monday, February 16th.

9. Board of Trustees Policy Manual Updates – *Dr. Crandall & Dr. Nesbary*

A. Request to Approve the Non-Discrimination and Sexual Misconduct Policy – *Kristine Anderson*
Vice-Chair Osborn moved approval; second. Vote unanimous; motion carried.

10. Announcements

A. President's Report – *President Nesbary*

Dr. Nesbary highlighted the outstanding work of *Dave Stradal* with the entrepreneurial program between MCC and the MAISD Career Tech Center, which *Gov. Snyder* recently

recognized. Also, the Women's cross country team has the second highest GPA across all the community colleges in the nation at 3.71. The MCC Foundry program has been very competitive for a number of years under the leadership of Jeff Johnston, and in this year's national competition they competed against some major institutions and placed second.

B. Departmental Updates – *President Nesbary*

Dr. Selmon highlighted “And Justice for All – Rights, Race and the Police”, an upcoming discussion open to the public on February 24th at 6 PM.

Vice President Sturrus reminded everyone about the Adjunct faculty dinner and play on Friday.

C. Board Comments

Trustee Portenga thanked Beth Dick for her work at MCC.

Save the date for the 50th Anniversary celebration of the Reeths-Puffer Neighborhood Association, with dinner on April 17th, tickets are \$15.

With no further business, the meeting adjourned at 1:08 p.m.

Minutes submitted by Secretary, Nancy Frye.

/csd