



Muskegon Community College

BOARD OF TRUSTEES BOARD MEETING MINUTES

February 15, 2023, 3:30 p.m.
Room 2109E – Main Campus

Present: Chair Osborn, Trustee Frye, Trustee Moore, Trustee Mullally and Trustee Portenga

Absent: Trustee Cook and Trustee Crandall

Chair Osborn called the meeting to order at 3:31 p.m.

1. Trustee Frye moved approval of the Agenda; second. Vote unanimous; motion carried.
2. Public Comments and Presentations
 - Shawn Macauley, Life Science Department Chair

Five full time faculty and ten part time faculty are responsible for courses in biology, anatomy, physiology, microbiology, food science, food technology, and environmental sciences. Jill Zeller is the Lab Manager and Desiree Tennison is Department Support. Life Sciences is the Academic liaison for the MSU institute for Agricultural Technology, and the second largest community college partner with five programs. Life Science courses are in high demand. BIOL 130/131 have 100% capacity with waitlists. Five of the seven faculty completed ACUE in the fall. Matthew Bernia is the new director of the MSU Institute of Agricultural (IAT) program. Dr. Matthew Cooper joined in the Fall 2021 leading the environmental science offerings.
3. Trustee Moore moved approval of the Consent Agenda; second. Vote unanimous; motion carried.
 - A. Minutes
 - Board Organizational Meeting Minutes – January 18, 2023
 - Board Meeting Minutes – January 18, 2023
 - B. Budget/Finance
 1. Financial Reports

Beth Dick presented the Quarterly Financials. The Fall 2022 and Winter 2023 enrollment is 7% under budget. Operating Fund Projections – continue to evaluate position vacancies, continue to monitor operating expenses including travel and capital, property tax revenues, summer enrollment estimates, and final winter enrollment figures for late start classes.
 2. Project at a Glance

C. Required Approvals

The Finance Committee met. Trustee Moore recommended we accept the financial statements; second. Vote unanimous; motion carried.

4. Administrative Reports

A. President's Report

Yesterday we responded with a memo revisiting our safety procedures after the tragic event at Michigan State University. Some staff have expressed an interest in a forum around mass shootings.

The State budget recommends a 4% increase for community college operations, a tuition restraint of 4.5%. student Financial Aid with a Reconnect expansion for Michigan residents over age 21, to continue Reconnect, FAFSA completion incentives, the Michigan Achievement Scholarship, student success basic needs support, and a college success fund.

The MCC Board is invited to the Muskegon County Public School Boards Alliance meeting on Thursday, March 23, 2023. Please let Dr. Selmon know if you would like to be registered.

The African American Read-In is Wednesday, February 22 at 2:30 in the Blue and Gold Room.

Governor Whitmer visited the Sturris Technology Center after the State of the State address. We are thankful for all she does for education.

We are working with key Newaygo County leaders to provide support to Newaygo County. We will be at their Economic Outlook event tomorrow.

President Selmon presented with aspiring senior community college leaders at the Michigan Community College Association (MCCA) Leadership Academy. Beth Dick will graduate from the Academy soon.

President Selmon met with Ken Long and Holly Johnson of the Frey Foundation to discuss funding possibilities.

The Michigan Corrections Officer Grant Program has started.

We are continuing to meet with Boys and Girls Club on a regular basis.

We are working with the business community and seventeen area companies for training needs.

A high priority for MCC continues to be addressing mental health needs on campus.

The Board of Trustees Retreat is on February 28.

We will add microphones at the next Board meeting.

B. Student Success Report

1. Enrollment
2. Student Success Completion Agenda

The Student Success Report stands as submitted. Many staff members are at the Achieving the Dream conference in Chicago. Staff are working hard. We are working on reimagining the student experience and improving student success, using the Institutional Capacity Assessment Tool (ICAT).

C. Personnel Report

The Personnel Report stands as submitted.

5. Business Non-Operational

- A. Michigan Community College Association (MCCA) Report
- B. Foundation Update

Susan will meet with the Board on February 28, 2023, at the Sturris Technology Center. This is her last Board of Trustees meeting.

6. Old Business

- A. Approval of the 2023 Board of Trustees Schedule

Trustee Moore moved to reinstate the time of the Board meetings to 12:30 p.m. effective April 2023; second. Vote unanimous; motion carried.

7. New Business

- A. Discontinuance of MCC TV Channel – Informational

As of March 30, 2023, the MCC TV channel will be discontinued. The link for current programs will be on the website. Classes will continue to be held in the TV studio. Our videos are broadcast via YouTube, TikTok, Facebook, Instagram, our website and MCC Student Bridge. Thank you to Studio Manager Rod VanNortwick for all his work with the TV channel and all the videos.

- B. Website Redesign Vendor Selection

Trustee Portenga motioned to approve the contract with Planeteria Media of Santa Rosa, California; second. Vote unanimous; motion carried.

8. Board of Trustees Policy Governance

- A. Review Policy Updates

II. Governance Process

We will review the order of the agenda at the Board Retreat on February 28.

B. Future Agenda Items

9. Announcements

A. Public Comments

Nicholas Budimir stated on behalf of the Faculty Association that retiring and resigning faculty and staff be replaced quickly for student support.

B. Board Comments

Trustee Frye motioned to adjourn.

With no further business, the meeting was adjourned at 4:55 p.m.

Minutes submitted by Secretary Nancy Frye.

/ph