



# Muskegon Community College

## **BOARD OF TRUSTEES BOARD MEETING MINUTES November 19, 2014 – 12:30 p.m. 400z – Board Room**

**Present:** Chair Crandall, Vice Chair Osborn, Trustee Frye, Trustee Mullally, Trustee Oakes, and Trustee Portenga

**Absent:** Trustee Lester

Chair Crandall called the meeting to order at 12:30 p.m.

1. Agenda  
Vice Chair Osborn moved approval; second. Vote unanimous; motion carried.
2. Minutes
  - Board Study Session Minutes – October 13, 2014  
Trustee Mullally moved approval; second. Vote unanimous; motion carried.
  - Board Meeting Minutes – October 15, 2014  
Trustee Oakes moved approval; second. Vote unanimous; motion carried.
  - Board Special Meeting Minutes – October 29, 2014  
Trustee Mullally moved approval; second. Vote unanimous; motion carried.
3. Public Comments – there were no public comments.
4. Consent Agenda (*Board Action Required - Vote*)  
Vice Chair Osborn moved approval of the consent agenda; second. Vote unanimous; motion carried.
  - A. Budget/Finance
    1. Finance Committee Report – *Trustee Oakes*
    2. Treasurer and Financial Reports – *Trustee Oakes*
  - B. Personnel
    1. Personnel Committee Report – *Trustee Mullally*
5. Administrative Reports
  - A. Academic Affairs – *Teresa Sturris*
  - B. Student Success Report – *Dr. John Selmon*
    - a. Enrollment
    - b. Student Success Completion Agenda
  - C. Personnel Report – *Kristine Anderson*

6. Business Non Operational

A. MCCA Report – *Trustee Oakes*

B. Foundation Update – *Vice-Chair Osborn*

The Foundation board will be meeting tomorrow. It's been a good year.

7. Old Business

A. Construction Project Committees – *Dr. John Selmon*

Dr. Nesbary indicated there will be a closed session after this meeting to discuss property acquisition.

a. Steering Committee

i. Science Center

ii. Health Center

iii. Arts Center

iv. Downtown Center – Dr. Nesbary received and signed the environmental studies reports, which were in order as discussed. The attorney's will send the documents to Herald Publishing for signature. Documents will be prepared for closing the first week of December.

B. Policy Governance – *Chair Crandall*

8. New Business

A. Auditor's Report – *Brickley DeLong*

- Eric VanDop and Paul Gilbert presented the audit reports for Muskegon Community College and the Foundation for MCC. An unmodified opinion, the highest opinion received, was given to MCC.
- Trustee Portenga moved to accept the audits and place them on file; second. Vote unanimous; motion carried.

B. Personnel Appointment – Full Time Workforce Training & Account Manager – *Kristine Anderson*  
Trustee Mullally moved approval; second. Vote unanimous; motion carried.

C. Corrections to Approval of Local Strategic Values from October 2014  
*Informational Only – No Action Required*

D. Resolution Recognizing Sherman Poppen

- Trustee Portenga moved approval; second. Vote unanimous; motion carried.
- Chair Crandall noted that Sherm was also inducted into the snowboard hall of fame in Vale, CO and he was the first inductee into the snowboarding hall of fame.

E. Resolution Recognizing J. Paul King

- Vice Chair Osborn moved approval; second. Vote unanimous; motion carried.

F. IT Services Contract Recommendation

Trustee Portenga moved approval; second. Vote unanimous; motion carried.

9. Board of Trustees Policy Manual Updates – *Dr. Crandall & Dr. Nesbary*

10. Announcements

- Wednesday, Nov. 19<sup>th</sup> 11:00 a.m. – Board Luncheon in Blue & Gold Room
  - Wednesday, Nov. 19<sup>th</sup> 11:45 a.m. in Gerber Lounge  
MCC Labor Wall Dedication
  - Friday, December 19<sup>th</sup> – *Early Bird Registration Deadline* for  
[ACCT NLS](#) February 9-12 – Marriott Wardman Park Hotel – Washington, D.C.
  - Board Meetings for 2015 will be moved back to 400z and 400LL due to  
construction
- A. President’s Report – *President Nesbary*
  - B. Departmental Updates – *President Nesbary*
  - C. Board Comments

Vice Chair Osborn asked Dr. Selmon to thank Tonette Brown-Garner for finding her packet of information from Monday’s meeting and returning it.

At 1:01 p.m. Trustee Mullally moved going into closed session to discuss property acquisition; second. A roll call vote was taken:

Trustee Frye – Yes  
Chair Crandall – Yes  
Trustee Portenga – Yes

Trustee Oakes – Yes  
Vice Chair Osborn – Yes  
Trustee Mullally – Yes

At 1:42 p.m. Trustee Oakes made a motion to come out of closed session; second. A roll call vote was taken:

Trustee Frye – Yes  
Chair Crandall – Yes  
Trustee Portenga – Yes

Trustee Oakes – Yes  
Vice Chair Osborn – Yes  
Trustee Mullally – Yes

Vice Chair Osborn moved to close the meeting; second. With no further business, the meeting was adjourned at 1:44 p.m.

Minutes submitted by Secretary Frye.

/csd