



Muskegon Community College

BOARD OF TRUSTEES BOARD MEETING MINUTES November 18, 2015 – 12:30 p.m. 400Z – Board Room

Present: Chair Crandall, Vice Chair Osborn, Trustee Frye, Trustee Moore, Trustee Mullally, Trustee Oakes and Trustee Portenga

Chair Crandall called the meeting to order at 12:34 p.m.

1. Agenda

Trustee Oakes moved approval of the agenda; second. Vote unanimous; motion carried.

2. Minutes

- Board Study Session Minutes – October 19, 2015

Trustee Frye moved approval of the October 19, 2015 study session minutes; second. Vote unanimous; motion carried.

- Board Meeting Minutes – October 21, 2015

Trustee Oakes moved approval of the October 21, 2015 board meeting minutes; second. Vote unanimous; motion carried.

3. Public Comments and Presentations

- Business Department Program Highlights – *Char Parker and Jim Landes*

The Board was very impressed with the study session presentations given by Char Parker and Jim Landes highlighting their programs and look forward to future presentations.

- Health & Wellness Rental Space – *Vice Presidents and Faculty*

The Board had a lengthy discussion on Monday about the pros and cons. Nursing staff pointed out the need to retain its relationship with Mercy to provide MCC training for MCC's healthcare programs.

Trustee Oakes moved that administration and staff continue to negotiate with Mercy Health Partners regarding leasing space in the new Health & Wellness Facility; second. Vote unanimous; motion carried.

- 2016 State Capital Outlay Request (Health & Wellness Center) – *Dr. Dale Nesbary*

There is nothing additional to report.

4. Consent Agenda (*Board Action Required - Vote*)

Vice Chair Osborn moved approval; second. Vote unanimous; motion carried.

A. Budget/Finance

- I. Financial Reports – *Teresa Sturru/Ken Long*

B. Required Approvals – *Dr. Crandall*

5. Administrative Reports – There were no additional reports.
 - A. Student Success Report – *Dr. John Selmon*
 - a. Enrollment
 - b. Student Success Completion Agenda
 - c. Personnel Report – *Kristine Anderson*
6. Business Non Operational
 - A. MCCA Report – Trustee Oakes stated HB 4182, which states a person has to be physically present at a Board meeting to vote and cannot vote by email or any other source was passed in the house. The Board stated they may want to develop a statement for their bylaws if the current bill is passed into law.
 - B. Foundation Update – Vice-Chair Osborn stated the FMCC Board meets tomorrow and will look at preparing more formal financial reports.
7. Old Business
 - A. Construction Project Committees – *Dr. John Selmon*
 - Steering Committee
 - i. Science Center
 - ii. Health Center
 - iii. Arts Center
 - iv. Downtown Center
8. New Business
 - A. Request for Proposal General Office Supplies – *Dr. Selmon*

Trustee Moore moved approval; second. Vote unanimous; motion carried.
 - B. Chronicle Archives – Vice President Sturrus talked to attorney Gary Britton yesterday and he is going to call Peg West at the Chronicle to convey what was discussed in Monday's study session.
9. Board of Trustees Policy Governance Manual Updates – *Dr. Crandall*
 - A. Policy Updates – Weapons Policy – *Dr. Dale Nesbary*
 - B. Monitoring Reports
 - C. Ends Policy Review – The Board will meet an hour earlier, at 3:00 p.m., for their December study session to work on Student Success Ends Policies and also in January, to work on ends policies for fiscal performance/expectations.
 - Student Success
 - Financial Stability – fiscal performance January
 - Community Impact
 - Health and Wellness
 - Educational Level of the Community
 - D. Future Agenda Items
 - E. Board Evaluation

10. Announcements

A. President's Report – *President Nesbary*

B. Board Comments

- Trustee Frye brought back materials from the ACCT national meeting that will be placed on the board portal for the board to review.
- Vice Chair Osborn thanked those involved in the Jayhawk Academy open house and also thanked everyone for the reports at Monday's study session. The Board expressed their appreciation for the program.
- Trustee Oakes thanked the faculty and staff, on behalf of the entire board, for doing a tremendous job and wished everyone a happy thanksgiving.

Trustee Oakes moved to adjourn the meeting; second. The meeting was adjourned at 12:47 p.m.

Minutes submitted by Secretary, Nancy Frye.

/csd