



Muskegon Community College

BOARD OF TRUSTEES BOARD MEETING MINUTES November 15, 2017 – 12:30 p.m. 400Z – Board Room

Present: Chair Crandall, Vice Chair Osborn, Trustee Frye, Trustee Moore and Trustee Mullally

Absent: Trustee Oakes and Trustee Portenga

Chair Crandall called the meeting to order at 12:29 p.m.

1. Agenda – Trustee Frye moved approval; second. Vote unanimous; motion carried
2. Minutes
 - Board Meeting Minutes of October 18, 2017. Vice Chair Osborn moved approval; second. Vote unanimous; motion carried.
3. Public Comments and Presentations
 - Bill Lievens presented legislative updates.
 - Kathy Evans of the West Michigan Shoreline Regional Development Commission gave a presentation and discussed waterfront erosion on Muskegon Lake, which is also affecting MCC's Lakeshore Fitness Center (LFC). The Board asked how critical the erosion is at the LFC at this point. Marty McDermott indicated that Barb Marczak of Prein & Newhof stated it was under-designed originally, when it was designed for a 35 ft. lake and the lake is currently at 37-38 feet. All the rocks that were placed along the shoreline are now in the lake, along with geotextile. High water that is causing this problem. The board asked whether there is an urgency to do something on the shoreline at this point and were informed once erosion starts, it does not stop, it will continue until it is addressed.
 - Sabbatical – Mary Tyler has been teaching English for 27 years and is currently on sabbatical. She discussed her sabbatical plans with the Board.
 - Eric Van Dop reported on the 2017 Audited Financial Statements for Muskegon Community College and the Foundation for Muskegon Community College. Both audits were clean audits.
 - The Board announced that Dr. Nesbary was recognized as an Agent of Change for the Downtown Campus. Dr. Nesbary recognized everyone who has been a part of this, stating it was a team effort.
4. Consent Agenda (*Board Action Required - Vote*)

Vice Chair Osborn moved approval of the consent agenda; second. Vote unanimous; motion carried.

 - A. Budget/Finance
 - I. Financial Reports – *Ken Long*
 - B. Required Approvals – *Chair Crandall*

5. Administrative Reports

A. Student Success Report – *Dr. John Selmon*

1. Enrollment – The goal is 4,306 students. Last year at this time 2,693 students were enrolled and yesterday we were at 2,685, -1.85% from last year.
2. Student Success Completion Agenda – A team was at Austin Texas to continue pathway training for programs here at MCC. These are best practices at the national level.
3. Personnel Report – Kristine Anderson introduced Jim Allen, Technical Director for the Theatre; also hired were Jamar Ragland for Enrollment Services; Brendon Gray, as a utility maintenance tech custodian downtown; and Jamie Wright as a Student Services generalist. Renica Minott is going to retire at the end of this year from the counseling department.

6. Business Non Operational

A. MCCA Report – *Trustee Oakes*

- B. Foundation Update – Vice Chair Osborn stated that the Foundation Board meeting is scheduled for tomorrow. The recent Founder's Day event raised \$10,000 and proceeds are going for the student food pantry. Trustee Moore designated her United Way contributions to the MCC Foundation.

7. Old Business Construction Project Committees – *Dr. John Selmon*

- Steering Committee

1. Health & Wellness Center – there is heat on the construction workers to move the project along as fast as they can. Dr. Selmon and Marty McDermott met with Mercy Health to wrap up their lease agreement and had a great conversation about how Mercy plans to use and grow the Health & Wellness Center.
2. Arts & Humanities Center
3. Downtown Center

- B. Special Work Session for Annexation – Chair Crandall, Vice Chair Osborn and Dr. Nesbary talked about the discussion the Board had previously on annexation. A work session was scheduled for Monday, December 18, 2017, to discuss the pros and cons of annexation.

MCC was contacted by the Chamber in Grand Haven who want to meet and discuss strengthening MCC's role and partnership in Grand Haven.

8. New Business

A. Resolution to Approve the Acceptance of Bond Purchase Offer – *Ken Long*

Trustee Moore moved approval; second. Vote unanimous; motion carried.

This is a \$10M bond at 2.84% for 20 years with Robert W. Baird, the lowest bid of seven bidders.

B. Approval of 2018 Board of Trustees Calendar – *Chair Crandall*

Trustee Mullally moved approval; second. Vote unanimous; motion carried.

9. Board of Trustees Policy Governance Manual Updates – *Chair Crandall*

A. [Policy Updates](#)

B. Monitoring Reports

C. Ends Policy Review and Approval

- Financial Stability
- Community engagement survey outcomes – Trustee Frye moved approval of the ends policy as edited; second. Vote unanimous; motion carried.

ENDS POLICY: COMMUNITY IMPACT/ENGAGEMENT (*edits noted in red below will be brought back to the Board for review and approval in December*)

The College will be a visible and recognized leader in enhancing the profile of the local and regional community. Indicators may include:

- Community engagement survey outcomes
- The number of business and industry trainings **delivered** to the local community
- Increasing participation **of** underrepresented groups, **underrepresented** students, **underrepresented** faculty and staff and underserved segments of the community
- **Explore opportunities for annexation in ~~contiguous communities~~**
- Health and Wellness
- Educational Level of the Community

D. Future Agenda Items

10. Announcements

- ❖ Friday, December 8, 12:00 PM – Collegiate Hall
Faculty Association Holiday Luncheon
- ❖ Thursday, January 11, 2018 4:30 – 6:30 PM
Grand Opening – Sturris Technology Center
- ❖ Friday, January 12, 2018 - Collegiate Hall
22nd Annual Dr. Martin Luther King, Jr. Unity Breakfast

A. President's Report – *Dr. Nesbary*

B. Board Comments

The auditors were thanked for their work. Everyone was wished a Happy Thanksgiving.

With no further business, the meeting was adjourned at 1:48 PM.

Minutes submitted by Secretary Nancy Frye.

/csd