



## Muskegon Community College

### **BOARD OF TRUSTEES BOARD MEETING MINUTES October 21, 2015 – 12:30 p.m. 400Z – Board Room**

**Present:** Vice Chair Osborn, Trustee Frye, Trustee Mullally, Trustee Oakes and Trustee Portenga

**Absent:** Chair Crandall and Trustee Moore.

Vice Chair Osborn called the meeting to order at 12:30 p.m.

#### 1. Agenda

Trustee Mullally moved to accept the agenda; second. Vote unanimous; motion carried.

#### 2. Minutes

- Board Study Session Minutes – September 14, 2015

Trustee Portenga moved approval; second. Vote unanimous; motion carried.

- Board Closed Session Minutes – September 14, 2015

Trustee Frye moved for approval; second. Vote unanimous; motion carried.

- Board Meeting Minutes – September 16, 2015

Trustee Mullally moved to approve; second. Vote unanimous; motion carried.

- Board Special Meeting Minutes – October 7, 2015

Trustee Oakes moved approval; second. Vote unanimous; motion carried.

#### 3. Public Comments and Presentations

- Race to the Top Grant Award – *Jennifer Jones*

Jennifer Jones, the Early Childhood Education Coordinator for MCC, has been pursuing grant money for the Early Childhood Education Associates of Science and Arts degree to pursue national accreditation, which is quite expensive. Michigan received Race to the Top Grant dollars and is now in its second year of funding. MCC was given the opportunity to apply for a grant, was 1 of 29 applicants and 1 of 9 awarded \$20,070 to help with accreditation for the program. The accreditation will help MCC align with our 4-year institutions with articulation and align us with our Head Start outcomes for our students. Jennifer will be going to Lansing tomorrow to receive the grant and will also be part of a forum on November 2<sup>nd</sup> as a recipient at the Dearborn conference. Jennifer thanked the Board for their support.

- Ryan Bennett, Assistant Business Manager, West Michigan Plumbers, Fitters and Service Trades Local 174, presented a summary of economic numbers from the plumbing and mechanical portion of MCC's Science Center construction. About 80% of the workers were Muskegon natives with a total economic impact of: 12,270 work hours (9816 hours) generating \$310,283.76 of payroll dollars that went to Muskegon County workers, with a total

payroll impact for Muskegon County of \$775,709.40 for just the plumbing and mechanical portion of the project. Ryan encouraged MCC and the Board to be diligent in their search for local workers when embarking on the upcoming construction projects because the more money we can keep in the Muskegon community and economy, the better.

4. Consent Agenda (*Board Action Required - Vote*)

Trustee Mullally moved to approve the consent agenda; second. Vote unanimous; motion carried.

A. Budget/Finance

I. Financial Reports – *Teresa Sturuss*

B. Required Approvals – *Dr. Crandall*

5. Administrative Reports – there were no additional reports.

A. Student Success Report – *Dr. John Selmon*

a. Enrollment

b. Student Success Completion Agenda

c. Personnel Report – *Kristine Anderson*

6. Business Non Operational

A. MCCA Report – *Trustee Oakes*

B. Foundation Update – *Vice-Chair Osborn*

- FMCC would like the Foundation and the Board of Trustees to look at current projects and help develop priorities or projections for a capital campaign. They are hoping to schedule a retreat or two, to discuss this and student success. There will be additional information coming in the near future.
- Trustee Portenga, Trustee Frye and Dr. Nesbary attended the ACCT Conference in San Diego, CA last week and each highlighted the sessions they attended. Student success of student athletes and the resulting increased completion/success rates were discussed; strategies for success including more instructor involvement and tutoring were discussed; diversity was addressed in each training, and Dr. Nesbary and Trustee Portenga served on a panel. Trustee Portenga noted that five years ago when he attended the national conferences, he felt as though MCC was falling behind and today he believes MCC is on the cutting edge, more so than most schools, and getting involved in national initiatives, obtaining grants, etc.
- Administration expressed their appreciation for our Board being involved in and interested in student success.

7. Old Business

A. Construction Project Committees – *Dr. John Selmon*

- Steering Committee
  - i. Science Center
  - ii. Health Center
  - iii. Arts Center
  - iv. Downtown Center

8. New Business

- A. Permission to Sole Source Purchase Budgeted Toolcat 5600G  
Trustee Oakes moved approval; second. Vote unanimous; motion carried.
- B. Approval of Architectural Services for the Arts and Humanities Project  
Trustee Portenga moved approval; second. Vote unanimous; motion carried.
- C. Approval of Construction Management Services for the Health and Wellness Center  
Trustee Oakes moved approval; second. Vote unanimous; motion carried.

9. Board of Trustees Policy Governance Manual Updates – *Dr. Crandall*

- A. Policy Updates
- B. Monitoring Reports – today the Board received really good feedback from Trustees Portenga and Frye regarding how the Board is moving forward with policy governance.
- C. End Policy Review – today and Monday there were presentations focusing on what the Board is looking at for End policies. The information distributed from Jeff Fortenbacher of Access Health on Monday shows how the collaboration with MCC fits together. As all of these things come together, the Board can begin to set the End policies.
  - Student Success
  - Financial Stability
  - Community Impact
  - Health and Wellness
  - Educational Level of the Community
- D. Future Agenda Items – Presentation on Jayhawk Academy. The board stated it is nice to have reports and learn about all of the things happening on our campus. Dr. Nesbary also suggested a presentation on campus security.
- E. Board Evaluation

10. Announcements

- A. President's Report – *President Nesbary*
- B. Board Comments

With no further business, Trustee Mullally moved to adjourn; second. The meeting was adjourned at 1:12 p.m.

Minutes submitted by Secretary, Nancy Frye.

/csd