



Muskegon Community College

BOARD OF TRUSTEES BOARD MEETING MINUTES

October 19, 2022 – 3:30 p.m.
Room 1300 – Stevenson Center – Main Campus

Present: Chair Osborn, Vice Chair Mullally, Trustee Cook, Trustee Crandall, Trustee Frye, Trustee Moore, Trustee Portenga

Chair Osborn called the meeting to order at 3:32 p.m.

1. Trustee Frye moved approval of the Agenda; second. Vote unanimous; motion carried.
2. Public Comments and Presentations
 - Dr. Yolanda Burris, Nursing Faculty – Dissertation, Reducing Catheter-associated Urinary Tract Infections (CAUTI)
Yolanda worked with Trinity Health on CAUTI prevention and reducing CAUTI rates in hospitals in 8-10 weeks. CAUTI can be prevented if evidence-based measures are used. We must address barriers. There is a 100% infection rate if a catheter is used for 30 days or longer. There was a 53% reduction in CAUTI infections when reminders were in place for the doctors and nurses.
3. Trustee Crandall moved approval of the Consent Agenda; second. Vote unanimous; motion carried.
 - A. Minutes
 - Board Meeting Minutes of September 21, 2022
 - B. Budget/Finance –
 1. Financial Report
 2. Project(s) at a Glance
 - C. Required Approvals
4. Administrative Reports
 - A. President's Report
The Investiture for President Selmon raised over \$32,000 for the Jayhawk Hub
Trustee Frye and President Selmon attended the Michigan Community College Association (MCCA) conference at Kirtland Community College in Grayling. The topics were relevant for us.
President Selmon and Dr. Conrad met with Muskegon Heights Public School Academy

representative, Ralph Bland about what we can do in terms of Dual Enrollment, Early College, and other areas.

Dr. Selmon has met with CEO's from Hackley Community Care and Muskegon Family Care and they have agreed to work with the Jayhawk Hub.

Our Respiratory Therapy (RT) program has been given the seal of approval for this year.

The Nursing Accreditation Site visit is scheduled for November 1-3.

The Enrollment Team is meeting with EAB on our Enrollment Management Plans.

We had eighty students, and their parents attend the Transfer Fair and College Night.

Diversity, Equity, and Inclusion (DEI) is doing a lot of training.

B. Student Success Report

Dr. Bers and Dr. Fifield have helped us reduce the student success related objectives in the 2022-2026 Strategic Plan to four. All employees were invited to submit Action Plan Proposals. Other objectives will be looked at besides the Student Success piece.,

We are soliciting DREAM scholar applicants.

C. Personnel Report

New employees: Bruce Duff, Director of Finance

Resignations: Duane Rainbolt, Grounds for 21 ½ years, Johnathon Skidmore, Admissions Specialist, and Scotty Townsend, Custodian have resigned.

Annual open enrollment will begin October 28. We are staying with Blue Cross/Blue Shield.

5. Business Non-Operational

A. Michigan Community College Association (MCCA) Report

B. Foundation Update

6. Old Business

A. Permission to purchase classroom technology – Trustee Mullally motioned to approve the purchase; second. Vote unanimous; motion carried.

7. New Business

A. Associate Degree in Nursing (ADN) to Bachelor of Science in Nursing (BSN)

Completion Initiative Request for Proposal – Trustee Moore moved approval; second. Vote unanimous; motion carried.

B. Charter motor coach services Request for Proposal – Trustee Portenga moved approval; second. Vote unanimous; motion carried.

8. Board of Trustees Policy Governance – Chair Osborn

A. Review [Policy Updates](#)

II. Governance Process

B. Future Agenda Items

9. Announcements
 - A. Public Comments
 - B. Board Comments – The Investiture was a wonderful celebration.
The staff/faculty updates to the Board are appreciated.
Two Board members are running for re-election.
 - C. Adjourned: 4:25 p.m.

Minutes submitted by Nancy Frye, Secretary.

/ph