



# Muskegon Community College

## BOARD OF TRUSTEES BOARD MEETING MINUTES January 20, 2021 – 12:30 p.m. Zoom Meeting

**Present:** Chair Osborn is participating remotely from Muskegon Township, MI  
Vice Chair Mullally is participating remotely from Whitehall, MI  
Trustee Cook is participating remotely from Whitehall, MI  
Trustee Crandall is participating remotely from Norton Shores, MI  
Trustee Frye is participating remotely from Blue Lake Twp., MI  
Trustee Moore is participating remotely from the City of Muskegon, MI  
Trustee Portenga is participating remotely from North Muskegon, MI

President Nesbary is participating remotely from Muskegon, MI  
Cindy DeBoef is participating remotely from Holton, MI

Chair Osborn called the meeting to order at 12:34 p.m. and shared two quotes from Dr. Martin Luther King, Jr.

1. Trustee Frye moved approval of the Agenda; second. A roll call vote was taken:

Trustee Cook – Yes	Trustee Crandall – Yes	Trustee Frye – Yes
Trustee Moore – Yes	Vice Chair Mullally – Yes	Trustee Portenga – Yes
Chair Osborn – Yes		
2. Trustee Portenga moved approval of the Board Meeting Minutes of December 16, 2020; second. Vote unanimous; motion carried.
3. Public Comments and Presentations
  - Marykay Vanlente shared public comments regarding the Lakeshore Fitness Center.
4. Trustee Mullally moved approval of the Consent Agenda with the Budget/Finance Report extracted; second. Vote unanimous; motion carried.
  - A. Budget/Finance - Ken Long presented the [Quarterly Financial Reports](#). Trustee Moore moved to accept the reports as presented. A roll call vote was taken:

Trustee Cook – Yes	Trustee Crandall – Yes	Trustee Frye – Yes
Trustee Moore – Yes	Vice Chair Mullally – Yes	Trustee Portenga – Yes
Chair Osborn – Yes		
  - B. Required Approvals – *Chair Osborn*
5. Administrative Reports
  - A. President's Report – Dr. Nesbary highlighted several items from his Presidents Report: MCC rankings, two students recently receiving writing awards, Dr. Nesbary named as Chair of the Trinity Health Board, his Winter 2021 Welcome, Human Resources

highlights, his MLK Drum Major award, and the two MCAN completion coaches now working with our students.

B. Student Success Report – *Dr. John Selmon*

1. Enrollment
2. Student Success Completion Agenda

C. Personnel Report – *Kristine Anderson*

6. Business Non Operational

A. MCCA Report – Trustee Crandall reported on last Friday's MCCA Board meeting:

- Futures for Frontlines (F4F) and Michigan Reconnect updates. Some who did not qualify for F4F will qualify for Michigan Reconnect. They are looking to address other ancillary issues such as transportation, childcare, etc. that create barriers for students. The deadline to enroll is Fall 2021.
- 2021-22 state budget outlook - no significant cuts are anticipated for community colleges in the next Fiscal Year.
- The Governor has extended Open Meetings Act virtual meetings through 3/31/21.
- Nursing Baccalaureate degree - the opportunity for this to pass looks significantly less likely.
- MCCA President Search - there was a lot of discussion around Covid and priorities with Biden/Harris taking over. The MCCA Board is concerned it is bad timing for replacing the MCCA president. After encouragement from the MCCA board, current President Mike Hansen has agreed to stay on through the end of this calendar year, until things are a little more stable for the new incoming president.

B. Ken Long gave a Foundation Update:

- Annual appeal – the number and dollar amount of gifts is near double from last year. One third of the donors have never donated, or not in the last five years.
- In addition to a mailing appeal, the Foundation Board, Board of Trustees and Cabinet members called donors who received the appeal, which is something that has not been done in a few years.
- The Foundation's first annual report went through final edits, review, and it is expected to be printed and mailed in the next week.

7. Old Business

- A. Project Updates – Dr. John Selmon reported the FARM facility construction is complete. They will be open for operations February 1 and have secured funding for year one. Dr. Nesbary recognized Dan Rinsema-Sybenga as being instrumental in moving this project from conceptualization to realization.

8. New Business

- A. Trustee Mullally moved approval of Endorsement of the New Values; second. A roll call vote was taken:

Trustee Cook – Yes  
Trustee Moore – Yes  
Chair Osborn – Yes

Trustee Crandall – Yes  
Vice Chair Mullally – Yes

Trustee Frye – Yes  
Trustee Portenga – Yes

- B. Trustee Frye moved approval to Seek Bids and Purchase a Campus Wireless System; second. Ken Long confirmed this does fall within the Cares Act expenditures. A roll call vote was taken:

Trustee Cook – Yes  
Trustee Moore – Yes  
Chair Osborn – Yes

Trustee Crandall – Yes  
Vice Chair Mullally – Yes

Trustee Frye – Yes  
Trustee Portenga – Yes

- C. Signing of Annual Code of Conduct Forms – *All Trustees*

- a. Members will annually disclose their involvements with other organizations, with vendors, or any associations that might be or might reasonably be seen as a conflict. Forms will be signed and returned to Cindy DeBoef for filing.

9. Board of Trustees Policy Governance – *Chair Osborn*

- A. [Policy Updates](#)

- B. Future Agenda Items

10. Announcements

- A. Board Comments

- Chair Osborn noted that normally we would be having a luncheon for our employees who are receiving service awards following the January Board meeting. There are many who have met their milestone, with Coleen Morse who has given 40 years of service. She congratulated all who have put in time and dedication to MCC, stating they deserve to be celebrated, congratulated and applauded.
- Trustee Shon Cook was welcomed to the Board of Trustees.

With no further business, the meeting was adjourned at 2:12 p.m.

Minutes submitted by Secretary Nancy Frye.

/csd