



# Muskegon Community College

## BOARD OF TRUSTEES BOARD MEETING MINUTES

January 19, 2022 – 12:30 p.m.  
Room 1300 – Lecture Hall  
Stevenson Center – Main Campus

**Present:** Chair Osborn, Vice Chair Mullally, Trustee Frye, and Trustee Moore

**Joined**

**Remotely:** Trustee Cook from Muskegon, MI; Trustee Portenga from Key Largo, FL; and Trustee Crandall from Playa del Carmen, Mexico

Chair Osborn called the meeting to order at 12:35 p.m.

1. Trustee Frye moved approval of the Agenda; second. Vote unanimous; motion carried.
2. Public Comments and Presentations
  - Becky Evans presented an in-depth overview of the English Department.
3. Trustee Mullally moved approval of the Consent Agenda; second. Vote unanimous; motion carried.
  - A. Minutes – Board Meeting Minutes of December 15, 2021  
Minutes – Board Meeting Minutes – Closed Session, November 17, 2021
  - B. Budget/Finance
    1. Beth Dick presented a comprehensive quarterly financial report through the year ending December 31, 2021.  
  
Updates and details were shared on spending the Higher Education Emergency Relief Funds (HEERF) – \$2.5 million remains for student spending, and \$4.3 million remains in Institutional Funds.  
  
In February, Beth will present an Operating Fund projection, provide updates on the impact of the HEERF grant revenue and expenses, review operating expense trends, update the timing of filling position vacancies, and provide an update on the September 2021 storm damage expenses and reimbursements.
  - C. Required Approvals – *Chair Osborn*
4. Administrative Reports
  - A. President's Report – Dr. Nesbary highlighted items in his President's Report. He reviewed the Boards he serves on and those he encourages MCC to continue to participate in.
  - B. Student Success Report – *Dr. John Selmon*
    1. Enrollment is at 98% - 99% of budget.
    2. Student Success Completion Agenda

3. Project at a Glance provides updates on the \$1.13 million-dollar Direct Digital Control Building Automation System Upgrade Project. David Sturgeon will give an update at the February Board meeting.
  - C. Personnel Report – Kristine Anderson presented updates on the presidential search and reviewed the process. She shared Jody Zerlaut’s promotion to Director of Financial Aid and new Student Support employees Megan Delgado and Julie Harrell.
5. Business Non-Operational
- A. MCCA Report – Trustee Crandall reported the Legislative Committee met this past Friday. They are watching the nursing baccalaureate for community colleges and hope for clarification in the next week or so. Brandy Johnson, the new CEO of the MCCA plans to attend MCC’s March Board meeting.
  - B. Foundation Update – Teresa Newmarch provided updates and will present a more detailed report next month. Cyndi Langlois secured a Consumers Energy Foundation grant of \$238,200 for a STEM Lab at the Fab Lab. There were some Howmet Foundation grants awarded for the Sturris Technology Center and \$38k in DEI grants. A couple endowed scholarships are in process, with further details coming at the March Board meeting. Preparing to relaunch the Foundation for MCC Grant program that was on hiatus during the pandemic. There is about \$17k in FMCC funds to award in 2022, which will be made available to all MCC employees.
6. Old Business
7. New Business
- A. Trustee Moore moved approval of the 2022 Board of Trustees Meeting Schedule; second. Vote unanimous; motion carried. Discussed moving the meeting start time to 3:30 p.m. Trustee Mullally offered a friendly amendment to keep the same dates presented, changing the start time to 3:30 p.m. Trustee Crandall added an amendment to Trustee Mullally’s amendment to start the new time at the April 2022 meeting. Vote unanimous; motion carried.
  - B. Each Trustee will sign and return the Annual Code of Conduct Acknowledgement of Agreement (Policy 2.11- 9)
  - C. Trustee Moore moved approval of the Profile for the Presidential Search Committee; second. Vote unanimous; motion carried.
8. Board of Trustees Policy Governance – Chair Osborn
- A. [Policy Updates](#)
  - B. Future Agenda Items
9. Announcements
- A. Public Comments
  - B. Board Comments
    - Trustee Moore reiterated the comment made about the amazing MCC staff. She appreciates the team, they are so professional, and she is always in awe when they are

presenting. She also recognized Dr. Nesbary is leaving us in a very good position. Chair Osborn agreed.

- Trustee Frye welcomed Cindy DeBoef back and thanked Paula Halloran for assisting the Board when Cindy was on leave.
- Trustee Mullally thanked everyone involved with the Strategic Plan and shared a couple concerns:
  - 1) Listed strategy #2-we cannot constitutionally prioritize certain skin colors of students we want to attract or serve. We can devote resources and efforts toward students who are disadvantaged economically, academically or face any number of other social barriers. As a public institution, we have to comply with the Michigan Constitutional mandate to provide equal opportunity and treatment of all protected classes and that includes race. When we start to mention certain ethnicities in certain documents, despite the best of intentions, he believes we are getting on or past “thin ice”.
  - 2) A similar concern is with #5-we have a constitutional mandate not to use race as a criterion in any aspect of our enrollment or hiring processes. The proper strategy should be to affirm our commitment to being an equal opportunity institution that neither expresses nor acts on any preference regarding the skin color of our employees or students. He believes we need to look at this and reassess.

Ken James, CDO, added that the spirit is to make sure all pockets matriculate through or have success here and we can tweak the wording to reflect that. As an Equal Opportunity Employer, when any student or employee comes in as a marginalized group, we need to do all we can to insure they are matriculating at the same level as the mainstream population.

Chair Osborn stated there are things that need to be tweaked before the document is approved. Trustee Crandall added that the Strategic Plan has to be approved by the Board and Trustee Mullally has brought up some concerns. Therefore, it would be prudent to have the Strategic planning committee look at these concerns before bringing it to the Board for final approval.

With no further business, the meeting was adjourned at 2:12 p.m.

Minutes submitted by Secretary Nancy Frye.

/csd