



Muskegon Community College

BOARD OF TRUSTEES
BOARD MEETING MINUTES
March 20, 2024, 12:30 p.m.
Room 2109E – Main Campus

The minutes have been approved as corrected

- Present: Chair Osborn, Vice Chair Mullally, Secretary Frye, Treasurer Moore, Trustee Cook, Trustee Crandall, Trustee Portenga
- I. Agenda – Chair Osborn called the meeting to order at 12:30 p.m. We will go into closed session at the end of the meeting for purchasing property and contract conversation. Trustee Frye moved approval of the agenda. Second. Vote unanimous; motion carried.
 - II. Public Agenda – Related Comments
 - III. Presentations
 - Facilities Master Plan
Beth Dick, Chief Financial Officer, introduced Tower Pinkster as our vendor for the Facilities Assessment and ADA Assessment. Sue Potter, Ryan Archer, and Sara Bergakker presented.
They will be looking at all our locations.
 - IV. Trustee Moore moved approval of the Consent Agenda; Second. Vote unanimous; motion carried.
 - A. Minutes
 - Board Meeting Minutes for February 21, 2024
 - Board Meeting Closed Session Minutes for February 21, 2024
 - B. Budget/Finance –
 1. Financial Reports
 2. Project(s) at a Glance
 - C. Required Approvals
 - D. Personnel Report
 - V. Administrative Reports
 - A. President John Selmon reported on:
President Selmon highlighted several important initiatives in his report and below are several key takeaways:
 - MCC staff are working with the Ford Next Generation Leadership Business Team, community members and Muskegon Public Schools with a focus on educational transformation for every Big Red graduate.
 - MCC staff are working closely with Sun Chemical and Greater Muskegon Economic Development to help recruit a company to Muskegon.
 - The interview process has started for the top seven applicants for the Provost & Chief Student Services Officer position.

- Representative Will Snyder was recognized for sending a note congratulating MCC's Nursing Program for their recent testing success.
- FAFSA Fiasco – Over 6 million financial aid forms are still in a holding pattern at the Federal level, a real bottleneck currently. Financial Aid staff can't award students their financial aid until they get those important forms, which delays registration.
- Goal #7 focus in March is *Improving Student Outcomes*.
- President Selmon shared the seven legislative MCCA In - District vs. Out - of - District options currently being discussed by community college presidents. Options 3, 6 and 1 were prioritized by the Board with modification to option 3 related to replacing the "encouraged" language to "required or mandated" annexation language.

B. Student Success Report –

1. Enrollment
2. Student Success Completion Agenda –
Erin Strauts, Ellucian, Director of Institutional Effectiveness presented on and answered questions related to the Analysis of Progress towards excellence and equity:
 - Underrepresented groups (students of color, Pell-eligible, and first-generation) have lower fall-to-fall retention, credit completion rate, and gateway completion rate.
 - Gateway Math completion is lower than Gateway English completion.
 - Women are less likely to complete Gateway Math and Men are less likely to complete Gateway English (due to not registering for Math/English).
 - Non-white students are less likely to complete both Gateway Math and English (due to not registering and having lower course success-rates).

VI. Business Non – Operational

A. Michigan Community College Association Report

B. Foundation Update –

Sue Samaniego presented on the Advancement Office/MCC Foundation and fundraising accomplishments to date.

Richard Vanderputte - McPherson was recently hired as the Director of Development.

Current funding priorities include the Student Success Fund, Innovation and Excellence Fund, Lifelong Learning Enhancement Fund, Capital: Music/Event Center, and Endowment: Emerging Needs (Unrestricted) Fund.

The Distinguished Alumni Dinner is April 29, 2024 at 5:30 p.m. by invitation.

The Great Jayhawk Search continues for alumni and friends of the college.

VII. Old Business

VIII. New Business

A. FY 2024-2025 Estimate of Property Taxes and State Appropriation
Information was provided for an estimate of the amount of taxes and appropriation necessary for the next fiscal year.

B. It is the recommendation of the President that the Board authorize as a sole source vendor The Lockout Company to provide and install door boots for the remaining areas for an amount not to exceed \$56,212.60. Trustee Crandall moved approval. Second. Vote unanimous; motion carried.

C. It is the recommendation of the President that Student Services be granted permission to negotiate and enter a contract with Ellucian to provide CRM Recruit, an enrollment management solution, with implementation and annual services fees not to exceed \$216,000 for a three-year contract. Trustee Mullally moved approval. Second. Vote unanimous; motion carried.

IX. Board of Trustees Policy Governance

A. Policy Updates

B. Future Agenda Items

X. Public General Comments

XI. Board Comments/Announcements

At 2:26 p.m. Trustee Portenga moved going into closed session to discuss land acquisition and labor contract negotiations. Second. A roll call vote was taken.

Trustee Cook	Yes	Trustee Mullally	Yes
Trustee Crandall	Yes	Chair Osborn	Yes
Trustee Frye	Yes	Trustee Portenga	Yes
Trustee Moore	Yes		

At 2:45 p.m. Trustee Portenga made a motion to come out of closed session. Second. A roll call vote was taken.

Trustee Cook	Absent	Trustee Mullally	Yes
Trustee Crandall	Yes	Chair Osborn	Yes
Trustee Frye	Yes	Trustee Portenga	Yes
Trustee Moore	Absent		

Administration to develop a press release related to the bond refunding/refinancing savings for Muskegon County residents.

XII. With no further business, the meeting was adjourned at 2:46 p.m.

Minutes submitted by Secretary Nancy Frye.

/ph