



Muskegon Community College

BOARD OF TRUSTEES BOARD MEETING MINUTES February 21, 2024, 12:30 p.m. Room 2109E – Main Campus

Present: Chair Osborn, Trustee Cook, Secretary Frye, Treasurer Moore, Vice Chair Mullally, Trustee Portenga

Absent: Trustee Crandall

I. Agenda – Chair Osborn called the meeting to order at 12:30 p.m. Trustee Frye moved approval of the agenda. We will go into closed session at the end of the meeting for purchasing property and legal opinion. Second. Vote unanimous; motion carried.

II. Public Agenda – Related Comments

III. Presentations

- Dr. Megan Lockard, Faculty Coordinator of Center for Teaching & Learning shared the three DREAM scholars “I am From” poems videos.

IV. Trustee Moore moved approval of the Consent Agenda; Second. Vote unanimous; motion carried.

A. Minutes

- Board Meeting Minutes for January 17, 2024

B. Budget/Finance –

I. Financial Reports –

Beth Dick reported on the Operating Fund Projection FY2023-2024. Enrollment is trending 2.9% over budget for the fall and winter semesters.

The budgeted revenues and expenses associated with the Commercial Driver’s License (CDL) program have been removed from the projection due to the continuing issues the vendor is having with its operating license.

The Unrestricted Net position % of expenditures projected to be 28%. The Foundation contributions were \$138,693.14 through the 2nd Quarter. We have 16 endowment funds totaling \$1,014,144. Annual investment earnings for 2023 is approximately 17%.

The refunding of the 2013 and 2014 bond issues closed last week. The new 2024 refunded bond issue saves the taxpayers over \$1 million or approximately \$67,000 per year over the next 15 years.

We had the kick-off meeting for the new Facility Master Plan with Tower Pinkster this week. They will be presenting next month at the Board meeting.

2. Project(s) at a Glance
- C. Required Approvals – *Chair Osborn*
- D. Personnel Report
- V. Administrative Reports
 - A. President’s Report –

President Selmon shared the following:
The Freedom of Expression Policy
2024 MCCA Legislative Priorities
The Provost & Chief Student Services Officer position has been posted, 10 applicants to date.
The Nursing pass rate for first-time test takers exceeded the state and national averages.
FAFSA Fiasco – forms that were hard to fill out are now easier, but the new challenge is the Federal government can’t get them back to students in a timely matter. They may be delayed as much as one month. MCCA has written a letter to the United States Department of Education to address this issue.
Black History Month activities were shared.
Ryan Wheeler has been selected to be our Distinguished Alumnus. He is currently serving as a Senior Technical Fellow at Collins Aerospace in Cedar Rapids, Iowa. Wheeler is from Whitehall.
 - B. Student Success Report –
 1. Enrollment – Winter Census Date headcount numbers are +7%, 3602 versus 3375. Last year’s headcount numbers at this same time were 3381.
 2. Student Success Completion Agenda – ATD Team are in Orlando at the DREAM Conference
- VI. Business Non – Operational
 - A. Michigan Community College Association Report

The community college presidents met for their monthly meeting and discussed the Governor’s Budget Recommendations, especially the Michigan Community College Guarantee and the 2024 Legislative Priorities. Wednesday, April 24, is Capitol Day in Lansing where community colleges visit legislators at the Capitol building.
 - B. Foundation Update
- VII. Old Business
- VIII. New Business
 - A. Permission to purchase Storage Area Network (SAN)

Trustee Portenga moved approval to grant the Office of Information Technology to purchase a SAN from Trace3, not to exceed the expected amount of \$120,000. Second. Vote unanimous; motion carried.
 - B. Proposed member of 2024-2025 Foundation for MCC Board of Directors
Trustee Mullally moved that the MCC Board of Trustees approve Karen L. Kayes to the Foundation for MCC Board of Directors. Second. Vote unanimous; motion carried.
- IX. Board of Trustees Policy Governance – *Chair Osborn*

- A. Policy Updates
- B. Future Agenda Items

X. Public General Comments

XI. Board Comments/Announcements

At 1:31 p.m. Trustee Moore moved going into closed session to discuss an opinion of legal counsel and land acquisition. Second. Vote unanimous; motion carried. A roll call vote was taken:

Trustee Cook	Yes	Trustee Mullally	Yes
Trustee Crandall	Absent	Chair Osborn	Yes
Trustee Frye	Yes	Trustee Portenga	Yes
Trustee Moore	Yes		

At 2:18 p.m. Trustee Portenga made a motion to come out of closed session. Second Trustee Moore. Vote unanimous; motion carried.

Trustee Cook	Yes	Trustee Mullally	Yes
Trustee Crandall	Absent	Chair Osborn	Yes
Trustee Frye	Yes	Trustee Portenga	Yes
Trustee Moore	Yes		

XII. With no further business, the meeting was adjourned at 2:18. Minutes submitted by Secretary Nancy Frye. /ph