



## Muskegon Community College

BOARD OF TRUSTEES  
BOARD MEETING MINUTES  
April 17, 2024, 12:30 p.m.  
Room 2109E – Main Campus

- Present: Chair Osborn, Vice Chair Mullally, Secretary Frye, Trustee Crandall, Trustee Portenga
- Absent: Trustee Moore, Trustee Cook
- I. Chair Osborn called the meeting to order at 12:31 p.m. Trustee Frye moved approval of the agenda. Second. Vote unanimous. Motion carried.
- II. Public Agenda – Related Comments
- III. Presentations  
Sue Samaniego, Chief Advancement Officer and Kristin Tank, Chief Marketing & Communications Officer – Centennial Celebration  
Sue S. and Kristin T. shared the Centennial Celebration timeline, committees, activities and the role of the signature event, “An Evening with MCC” which will take place Saturday, June 15, 2024. Brandy Johnson will be our speaker this year. The focus is about Honoring the Past, Inspiring our Future. The plan is to engage the entire MCC community. The Board members were invited to join a committee and will be updated monthly.
- IV. Trustee Portenga moved approval of the Consent Agenda; Second. Vote unanimous; motion carried.
- A. Minutes
- The March 20, 2024, Board minutes have been approved as corrected – “Administration to develop a press release related to the bond refunding/refinancing savings for Muskegon County residents”
  - Board Meeting Closed Session Minutes for February 21, 2024
  - Board Meeting Closed Session Minutes for March 20, 2024
- B. Budget/Finance –
1. Financial Reports
  2. Project(s) at a Glance
- C. Required Approvals – *Chair Osborn*
- D. Personnel Report
- V. Administrative Reports
- A. President Selmon shared information and provided updates on the following:
- The Distinguished Alumni Dinner is Monday, April 29, 2024
  - Commencement – May 1<sup>st</sup> – currently 289 graduates planning to walk

- Provost Search – candidates' names and interview dates were sent to the Board
- Attended AACC Conference in Louisville, KY. Lots of focus Artificial Intelligence (AI), Green jobs, and high performing foundation boards.
- Safety/threat issues – President Selmon and Jason Cooper provided an update to the Board on the safety/threat issue.
- Community College Month – initiatives are going on. President Selmon will be in Lansing on Wednesday, April 24, talking to legislators about MCCA’s 2024 Legislative Priorities.
- Dr. Crandall suggestion for the Instructional Affairs Council AI Taskforce was to develop a college wide policy and process that would allow us to adjust to individual or ongoing general rules and maintain academic freedom. President Selmon will share concerns with the Instructional Affairs Council AI Taskforce.
- MiLEAP Requirements and Recommendations Letter – Beth Dick is leading a small group on campus to meet the requirements and recommendations.
- Bond Refunding and Refinancing Press Release – we are on hold
- The Board Retreat is scheduled for Monday, July 8<sup>th</sup> from noon – 4:00 p.m.

- B. Student Success Report – *President John Selmon*
  1. Enrollment - as submitted
  2. Student Success Completion Agenda - as submitted

VI. Business Non – Operational

- A. Michigan Community College Association Report – *Trustee Crandall*

The Executive Committee met and had a discussion around components of the Community College Guarantee. Support for the Governor’s proposal with an understanding that annexation and Headlee Override concerns are still on the table with a 5-year Sunset Clause. More discussion will occur at the MCCA Legislative and the MCCA Spring Board of Directors in April and May meetings, respectively.

- B. Foundation Update

VII. Old Business –

VIII. New Business

- A. It is the recommendation of the President the tuition and fee rates as presented, be approved and effective beginning the Fall semester of 2024.

Trustee Portenga moved approval.  
 Second. Vote unanimous; motion carried.

Tuition & Fees	Current FY2023-24	Proposed FY2024-25	\$ Change	% Change
In District	\$130.00	\$135.00	\$5.00	3.85%
Out of District	\$243.00	\$253.00	\$10.00	4.11%
Newaygo Promise	\$200.00	\$206.00	\$6.00	3.00%
Out of State	\$340.00	\$354.00	\$14.00	4.11%
Direct Credit	\$40.00	\$40.00	\$0.00	0.00%
Technology Fee	\$27.00	\$28.00	\$1.00	3.70%
Infrastructure Fee	\$16.00	\$16.50	\$0.50	3.12%

- B. It is the recommendation of the President that the Board of Trustees approves this sole source selection of Progressive AE for architectural and construction management services for a cost not to exceed \$82,050 to complete the renovation of the large ensemble room in the Art and Music Building. Trustee Mullally moved approval. Second. Vote unanimous; motion carried.
  - C. Closed Session – The Board went into closed session for Land Acquisition and Labor Contract Negotiations discussion.
- IX. Board of Trustees Policy Governance – *Chair Osborn*
- A. Policy Updates
  - B. Future Agenda Items –  
The Board would like to see cost analysis of the Foundation, DEI, and the Golf Course. Basically, expenses versus revenue.
- X. Public General Comments  
Beth shared that today Tower- Pinkster are meeting with students to gather input for facility planning. A student survey was sent to all students.  
Trustees Crandall and Mullally will be up for re-election in 2025. Both will be running for re-election.
- XI. Board Comments/Announcements  
At 1:39 p.m. Trustee Portenga moved going into closed session to discuss land acquisition and labor contract negotiations. Second. A roll call vote was taken.
- |                  |        |                  |     |
|------------------|--------|------------------|-----|
| Trustee Cook     | Absent | Trustee Mullally | Yes |
| Trustee Crandall | Yes    | Chair Osborn     | Yes |
| Trustee Frye     | Yes    | Trustee Portenga | Yes |
| Trustee Moore    | Absent |                  |     |
- At 1:54 p.m. Trustee Portenga made a motion to come out of closed session. Second. A roll call vote was taken.
- |                  |        |                  |     |
|------------------|--------|------------------|-----|
| Trustee Cook     | Absent | Trustee Mullally | Yes |
| Trustee Crandall | Yes    | Chair Osborn     | Yes |
| Trustee Frye     | Yes    | Trustee Portenga | Yes |
| Trustee Moore    | Absent |                  |     |
- XII. Trustee Crandall moved to adjourn. With no further business, the meeting was adjourned at 2:04 p.m. Minutes submitted by Secretary Nancy Frye.  
/ph