



Muskegon Community College

BOARD OF TRUSTEES BOARD MEETING MINUTES

August 16, 2023

Room 2109E – Main Campus

Present: Chair Osborn, Trustee Crandall, Trustee Frye, Trustee Moore, Trustee Mullally and Trustee Portenga

Absent: Trustee Cook

I. Agenda – Chair Osborn called the meeting to order at 12:27 p.m. Trustee Frye moved approval of the agenda; Second. Vote unanimous; motion carried.

II. Public Comments and Presentations

- JB Meeuwenberg, Faculty presented his Dissertation, “Assessing the Number Sense of Community College Developmental Mathematics Students.” Number Sense is understanding number meanings and relationships.

III. Trustee Mullally moved approval of the Consent Agenda; Second. Vote unanimous; motion carried.

A. Minutes

- Trustee Moore moved approval of the Board Meeting Minutes of July 19, 2023; Second. Vote unanimous; motion carried.

B. Budget/Finance –

1. Financial Reports

Chief Financial Officer Beth Dick presented on the Preliminary Quarterly Financial Results for FY 2022-2023. Correction was made on the Operating Income (Loss) Unaudited Fiscal YTD Actual to (22,811,077).

We also have funds at the Community Foundation for Muskegon County.

We completed Higher Education Emergency Relief Funds spending as of June 30, 2023.

Next month a financial advisor for bond issues will speak to the Board on refinancing.

2. Project(s) at a Glance - NA

C. Required Approvals

D. Personnel Report

IV. Administrative Reports

A. President’s Report

President Selmon thanked the Board for the Retreat yesterday. President Selmon reported

on highlights in his report.

New employees were announced: Dr. Steve Sanocki Interim Director of Student Success, Christian Gordon and Sam Legg – Student Services Specialists in the Welcome Center.

Sheila Wahamaki Theater Faculty is retiring and Heidi Romero, Director of Student Success, and Elizabeth Arangure – Martinez, Student Success Coach are leaving MCC.

Strategic Initiatives this month will focus on Goal #9: Provide exceptional environments for Effective Teaching and Learning.

Enrollment Challenges: impacted by demographic decline, college-going rates, and market share issues.

Staffing Challenges – demographic decline, higher turnover, change fatigue, and national competition.

President Selmon made some positive comments about MCCA Summer Conference on how good the conference was and shared some key takeaways for him:

Michigan Workforce and Education Training Collaborative (MWTECH) course offerings

Opportunity to join the new MCCA Emergency Preparedness Affinity Group

Transfr – a hands on simulation-based training to create new career pathways to career success. We will be following up with the vendor coming soon.

B. Student Success Report –

1. Enrollment

Dr. D'Avignon reported on the Fall 2023 enrollment. Yesterday we dropped 320 students for non-payment. We are 87% to our goal, with 3,142 students enrolled. Counseling and Advising has walk/drop-in open from August 14 to August 31. Other strategies were shared that addressed payment issues, advising and recruitment issues.

2. Student Success Completion Agenda

V. Business Non-Operational

A. Michigan Community College Association (MCCA) Report

Trustee Frye reported on the MCCA summer conference. The conference stressed that community colleges are “the community’s college.” The speakers were great, and Trustee Frye and Trustee Crandall highly recommend attending a MCCA conference. The next MCCA conference is July 31 – August 2, 2024, at Mission Point on Mackinac Island.

B. Foundation Update

Six annual fund drives are in place for this fiscal year: employee giving drive, end of year campaign, monthly giving campaign, alumni giving appeal, spring into giving (support the Jayhawks \$24 for 24 graduates), and an MCC-specific giving day in June. Annual fund campaigns are where we begin our relationships with donors to build the pipelines for planned giving and major giving. We are getting prepared for the Centennial celebration and building more capacity on the FMCC board.

VI. Old Business

VII. New Business

- A. Trustee Moore moved approval of Cedric Jenkins to the 2023-2024 Foundation for MCC Board of Directors; Second. Vote unanimous; motion carried.
- B. Trustee Moore moved approval for authorization of the Administration to issue an RFP for Curriculum and Catalog Management Software; Second. Vote unanimous; motion carried.

VIII. Board of Trustees Policy Governance

- A. Review [Policy Updates](#)
 - II. Governance Process
- B. Future Agenda Items

IX. Announcements

A. Public Comments

Nicholas Budimir President of the Faculty Association stated that the Association board members meet with administration monthly. The Association is interested in discussing new ways, new modes, and styles of instruction needs for enrollment. We should market and highlight more academic programs. He stated that our greatest strength is in human capacities and capabilities, and we have and to focus on relationships.

B. Board Comments

The Board Report should be placed on the Board Portal.

With no further business, the meeting was adjourned at 2:00 p.m.

Respectfully submitted by Nancy Frye

/ph