



## Muskegon Community College

### **BOARD OF TRUSTEES BOARD MEETING MINUTES July 16, 2014 – 12:30 p.m. Board Room – 400z**

**Present:** Chair Crandall; Vice Chair Osborn, Trustee Frye, Trustee Mullally, Trustee Oakes, and Trustee Portenga

**Absent:** Trustee Lester

Chair Crandall called the meeting to order at 12:29 p.m.

#### 1. Agenda

Vice Chair Osborn moved approval of the agenda; second. Vote unanimous; motion carried.

#### 2. Minutes

- Board Study Session Minutes – June 16, 2014

Trustee Frye moved approval of the Board Study Session minutes as amended; second. Vote unanimous; motion carried.

- Board Closed Session Minutes – June 16, 2014

Trustee Portenga moved approval of the Board Closed Session minutes; second. Vote unanimous; motion carried.

- Board Meeting Minutes – June 18, 2014

Trustee Mullally moved approval of the Board Meeting minutes as amended; second. Vote unanimous; motion carried.

#### 3. Public Comments – There were no public comments.

#### 4. Consent Agenda (*Board Action Required - Vote*)

Vice Chair Osborn moved approval of the consent agenda on Budget/Finance, with Personnel Committee Report removed; second.

##### A. Budget/Finance

1. Finance Committee Report – *Trustee Oakes*
2. Treasurer and Financial Reports – *Trustee Oakes*

##### B. Personnel

1. Personnel Committee Report – *Trustee Mullally*
  - The committee reviewed the president's compensation and recommends a salary increase to \$169,000 and an annual annuity increase to \$10,000 with a 3-year term contract. The medical leave language is being reviewed and clarified by the

college attorney. A contract will be presented for approval at the August Board meeting.

- The Board requested going into closed session to discuss a legal opinion from MCC's attorney.

5. Administrative Reports

- A. Academic Affairs – *Teresa Sturris*
- B. Student Success Report – *Dr. John Selmon*
  - a. Enrollment
  - b. Student Success Completion Agenda
- C. Personnel Report – *Kristine Anderson*

6. Business Non Operational

- A. MCCA Report – *Trustee Oakes*
- B. Foundation Update – *Vice-Chair Osborn*

Everyone was reminded of the August 28<sup>th</sup> deadline for Founder's Day silent auction items. FMCC has a goal of \$10,500 in donations for the silent auction.

7. Old Business

- A. Construction Project Committees – *Dr. Selmon*
  - a. Steering Committee
    - i. Science Center
    - ii. Health Center
    - iii. Arts Center
    - iv. Downtown Center

8. New Business

- A. Request for Renewal of the Barnes and Noble Booksellers, LLC Contract – *Dr. Selmon*  
Vice Chair Osborn moved approval; second. Vote unanimous; motion carried
- B. Permission to Purchase Core and Wireless Network Systems – *Mike Alstrom*  
Trustee Portenga moved approval; second. Vote unanimous; motion carried.
- C. Permission to Purchase Lab and Classroom Computers – *Mike Alstrom*  
Trustee Oakes moved approval; second. Vote unanimous; motion carried.

9. Board of Trustees Policy Manual Updates – *Dr. Nesbary*

10. Announcements

- A. President's Report – *President Nesbary*
- B. Departmental Updates – *President Nesbary*

C. Board Comments

- Chair Crandall reported on yesterday's Board retreat. Policy governance was discussed with GRCC's President and Board Chair and hearing their experience has renewed our Board's interest in exploring this in greater depth and possibly moving towards that model. It changes the role of the Board to being more strategic long range, with a few specific things they would monitor closely. There may be significant changes in the role of the Board and President going forward. Vice Chair Osborn added that it was a really good session. Being an administrator previously and being a Trustee now, it helps to more clearly define roles.
- Regarding the president's contract, Trustee Portenga stated there appears to be consensus in terms of general parameters. He wanted to make sure it's clear that the raise to base and annuity would likely be true for the entire three-years and this reflects we are happy with our leadership. Chair Crandall added that Dr. Nesbary agreed, if he has a 3-year contract, he will commit to stay at MCC for that 3-year period. That gives the Board the stability to complete the strategic plan and the projects that we've had in place, without having to look for new leadership, adding stability to MCC. The contract will be voted on in August.

Trustee Oakes moved going into closed session to handle a litigation matter and recommendations of our attorney; second. Roll call vote:

Trustee Frye – Yes

Chair Crandall – Yes

Trustee Portenga – Yes

Trustee Oakes – Yes

Vice-Chair Osborn – Yes

Trustee Mullally – Yes

Trustee Oakes moved going out of closed session; second. Roll call vote:

Trustee Frye – Yes

Chair Crandall – Yes

Trustee Portenga – Yes

Trustee Oakes – Yes

Vice-Chair Osborn – Yes

Trustee Mullally – Yes

Trustee Mullally moved to adjourn; second.

With no further business, the meeting was adjourned at 12:53 p.m.

Minutes submitted by Secretary, Nancy Frye.

/csd