



Muskegon Community College

BOARD OF TRUSTEES BOARD MEETING MINUTES

July 20, 2022 – 3:30 p.m.

Room 1300 – Stevenson Center – Main Campus

Present: Chair Osborn, Vice Chair Mullally, Trustee Cook, Trustee Crandall, Trustee Frye, Trustee Moore, and Trustee Portenga

Chair Osborn called the meeting to order at 3:30 p.m.

1. Trustee Crandall moved approval of the Agenda; second. Vote unanimous; motion carried.
2. Public Comments and Presentations
 - Cyndi Langlois (Associate Dean of Workforce and Talent Development) and Chris Kaminsky (Fab Lab Manager) gave a presentation highlighting the Fab Lab. Their target groups are businesses, makers & tinkerers, entrepreneurs & inventors, and students & educators.
3. Trustee Portenga moved approval of the Consent Agenda; second. Vote unanimous. Motion carried.
 - A. Minutes
 - Board Meeting minutes of June 15, 2022
 - B. Budget/Finance
 1. Financial Report
 - C. Required Approvals – *Chair Osborn*
4. Administrative Reports
 - A. President Selmon highlighted some key items from the President's Report. He shared activities related to meetings and presentations that he has been involved with over the last month
 - B. Student Success Report
 1. Aaron Richman presented the Fall 2022 Enrollment Snapshot report as of July 20, 2022. MCC has 2,903 students enrolled at a 76% to goal for Headcount. We are seeing an increase in new students and students who are continuing from the Winter semester. The Statewide average is up 2%, we are up 4%.
 2. Student Success Completion Agenda – Dr. Conrad spoke on our connection with Achieving the Dream (ATD). We have two ATD coaches working with us, one will be focusing on leadership and one on data. Stephanie Briggs (Director of Admissions) and Heidi Romero (Director of Student Success) will be new to our Student Success Strategy Team. This year we will focus on strategies to support first generation

students.

3. Project-at-a-Glance – David Sturgeon discussed next steps.

- C. Personnel Report – Kristine Anderson shared new hires: Anna Griffiths (Admissions Specialist), D'Angelo Foster (2nd shift Custodian), and Mike Davis (3rd shift Custodian). John Frazier (Custodian) is transferring to STC. Retiring: Judy Stonex (Custodian) for 15 ½ years, Mary Tyler (Faculty) for 32 years, and Tom Wolters (Faculty) for 24 years. A list of current employment searches was shared in the President's Report.

Best wishes to Cindy DeBoef (Sr. Executive Assistant to the President and Board Liaison) and Dan Moore (Senior Manager of Financial Services) who will be leaving MCC for other positions.

5. Business Non-Operational

- A. Michigan Community College Association (MCCA) Report – Trustee Crandall reported that the State budget was passed. The budget provides \$56 MILLION for new ADN and BSN completion partnerships with public and private 4-year colleges and universities. MCC needs to identify a 4-year partner for this initiative. MCCA's summer meeting is next week, July 27-29th in Traverse City.
- B. Foundation Update – Susan Foley will share her report tomorrow at the Board Retreat on Thursday, July 21st.

6. Old Business

7. New Business

- A. Trustee Mullally moved approval of the 2022 Contract with the Educational Support Staff Unit (ESSU). Second. Vote unanimous; motion carried. The contract was signed by the Trustees.
- B. Trustee Moore moved approval for the Sole Source Purchase Request for NDG Netlab Computer Networking Equipment. Second. Vote unanimous; motion carried.
- C. Trustee Mullally moved approval for permission to contract with Allied Universal to Provide Security Services. Second. Vote unanimous; motion carried.

8. Board of Trustees Policy Governance – Chair Osborn

- A. [Policy Updates](#) the Board will look at tomorrow at the Board Retreat.
- B. Future Agenda Items

9. Announcements

- A. Public Comments – None
- B. Board Comments - Thank you to Cindy DeBoef for her professional work. Best wishes to her next step in her career. Best wishes to Dan Moore in his next step in his career.

With no further business, the meeting was adjourned at 4:30 p.m.

Minutes submitted by Secretary Nancy Frye

/ph