



## Muskegon Community College

### **BOARD OF TRUSTEES POLICY GOVERNANCE WORKSESSION MINUTES April 13, 2015 – 2:30 p.m. 400Z – Board Room**

**Present:** Chair Crandall, Vice Chair Osborn, Trustee Frye, Trustee Moore, Trustee Mullally, Trustee Oakes and Trustee Portenga.

Chair Crandall called the meeting to order at 2:35 p.m.

Board Management Delegation policies were reviewed and discussed in detail, as well as Ends and Means.

The Ends policies and Executive Limitations define what the Board expects of the president. If they do not deal with results, recipients or costs they are means.

#### **Board Management Delegation Policy titled: Monitoring CEO Performance**

- The opening paragraph was replaced with the following GRCC language: *Monitoring executive performance is synonymous with monitoring organizational performance against Board policies on ends and executive limitations. Any evaluation of the President's performance, formal or informal, may be derived only from these monitoring data.*
- Item 1) will have the following sentence added: *Monitoring will be as automatic as possible, using a minimum of Board to so that meetings can be used to create the future rather than to review the past.*

#### **Governance Process: Board Members' Code of Conduct**

- Item 2. a) The first sentence was replaced with the first sentence of the current policy language (policy number 2.01.17): *A trustee shall not have any direct pecuniary interest in a contract with the college, nor shall he or she furnish directly any labor, equipment, or supplies to the college.*
- Item 2. b) was edited to read: *In the event a trustee is employed by a corporation or business, or has a secondary interest in a corporation or business that furnishes goods or services to the college, or has an unavoidable conflict of interest, the trustee shall declare his/her interest and refrain from debating or voting upon the question of contracting with the company. Members will annually disclose their involvements with other organizations, with vendors, or any associations that might be or might reasonably be seen as a conflict. When the board is to decide upon an issue about which a member has an unavoidable conflict of interest, that member shall withdraw without comment not only from the vote but also from deliberation*

#### **Governance Process: Meetings**

- Item 3. v. Action Items, "Consent agenda" was added as item k.

As the Board reviews Executive Limitations they will need to re-evaluate what levels of consent are needed, as well as what modifications may be needed.

With no further business, the meeting was adjourned at 3:45 p.m.

Minutes submitted by Secretary, Nancy Frye.

/csd