



# Muskegon Community College

## **BOARD OF TRUSTEES BOARD MEETING MINUTES March 21, 2018 – 12:30 p.m. 400Z – Board Room**

**Present:** Chair Crandall, Vice Chair Osborn, Trustee Moore, Trustee Mullally, Trustee Oakes and Trustee Portenga

**Absent:** Trustee Frye

Chair Crandall called the meeting to order at 12:30 p.m.

1. Agenda – Vice Chair Osborn moved approval of the agenda; second. Vote unanimous; motion carried.
2. Minutes
  - Board Meeting Minutes – February 28, 2018 – Vice Chair Osborn moved approval; second. Vote unanimous; motion carried.
  - Closed Session Minutes – February 28, 2018 – Trustee Mullally moved approval; second. Vote unanimous; motion carried.
3. Public Comments and Presentations
  - Trynette Lottie-Harps introduced Kristine Broughton, Social Media Coordinator, who started with MCC at the end of January.
  - Dr. Nesbary introduced Dr. Mecha Crockett, Associate Provost at Wayne County Community College. Dr. Crockett is in the MCCA Leadership Program and spending time at Muskegon Community College with Dr. Nesbary and leadership as part of that program.
4. Consent Agenda (*Board Action Required - Vote*)

Vice Chair Osborn moved approval of the consent agenda; second. Vote unanimous; motion carried.

  - A. Budget/Finance
    1. Financial Reports – *Ken Long*

Quarterly financials will be presented at the April Board meeting.
  - B. Required Approvals – *Chair Crandall*
5. Administrative Reports
  - A. Student Success Report – *Dr. John Selmon*
    1. Enrollment – The summer goal is 1,915 students with summer enrollment just beginning. Dr. Selmon will report on enrollment at the April Board meeting.
    2. Student Success Completion Agenda – MCC had a team attend the Achieving the Dream conference in February. JB Meeuwenberg and Dan Rinsema-Sybenga were presenters at the conference.

3. Personnel Report – *Kim Salinas*

- Two new staff members were hired in the past month: Lisa Anderson was hired as the Librarian and Kurt Hildwein for Golf Grounds and Utility.
- Resignations: Papa N’Jai, Anthropology Faculty and Darrin Spoon, Grounds.

6. Business Non Operational

A. MCCA Report – *Trustee Oakes & Trustee Frye* – Dr. Nesbary and Trustee Oakes will be attending the Spring Meeting at Delta Community College tomorrow and Friday. Trustee Oakes is going early to look at Delta’s three learning centers.

B. Foundation Update – *Trustee Osborn*

- The next FMCC Board meeting is in May. The foundation continues to work on raising money, focusing in on raising funds for the upcoming projects. Staff are working on grants and different opportunities to bring in additional funds.
- The Jayhawk Scramble is scheduled for June 15. Anyone who is not a golfer may still join for lunch and hear students discuss how the Jayhawk Scramble and the Foundation have provided them with opportunities. Proceeds this year will again benefit the Student Emergency Fund. Online registration is available and lunch tickets may be purchased from Amy Swope, Rachel Stewart or Bonita Jackson.

7. Old Business

A. Construction Project Committees – *Dr. John Selmon*

- Steering Committee
  1. Health & Wellness Center – windows are being installed. The state will begin the financing process.
  2. Arts & Humanities Center – doors for the Overbrook Theater entrance are complete, with handicap accessible buttons and some foliage was moved. Local bid day was last Thursday and about 10 local bidders came in. All bids are due April 11<sup>th</sup> and the process will continue to move forward.
  3. Downtown Center – There is a lot going on with many visiting the Sturris Technology Center. The new Marquette Express route between MCC and Baker’s main and downtown campuses is going strong with approximately 50 students utilizing this Mats bus route. Mats original estimate was 28 riders for the route to be successful.

8. New Business

A. Adoption of the Resolution for the State Building Authority – *John Selmon*

Trustee Portenga moved approval; second.

A roll call vote was taken:

Trustee Moore:	Yes	Trustee Mullally:	Yes
Chair Crandall:	Yes	Vice Chair Osborn:	Yes
Trustee Portenga:	Yes	Trustee Oakes:	Yes

Motion carried.

B. Permission to Purchase Overbrook Theater Renovation Lighting Equipment – *Dan Rinsema-Sybenga*

Trustee Oakes moved approval; second. Vote unanimous; motion carried.

C. Permission to Complete Sturrus Technology Center (STC) – *Ken Long*

Trustee Portenga moved approval; second. Vote unanimous; motion carried.

D. FY 2018-2019 Estimate of Property Taxes and State Appropriation – *Ken Long*

No action required by the Board. This is informational only and is a requirement that it be presented to the Board.

E. Approval of Sturrus Technology Center Event Resolution – *David Stradal*

Dave Stradal asked for the Board's consent for Beer to be served at an upcoming 5x5 Night event on May 30, 2018. 5x5 Night was started in 2012 by an organization called [Start Garden](#), an entrepreneur support organization in Grand Rapids. Meetings are held monthly, ten times a year, and the organization is starting to host them on the West Side of the state. The event attracts 100 inventors and/or those related to entrepreneurship. The premise of the 5x5 night is that five individuals are selected and have five minutes and five slides to present to five judges with the winner receiving \$5,000 seed money towards their entrepreneur idea. This event would be held in the historic lobby of the STC and the beer would be in the fab lab on the other side of the building where it would be isolated from students. Security would be at the door checking ID's and the beer is served for 30-60 minutes and then is removed.

Vice Chair Osborn moved approval; second. Discussion ensued:

Dr. Nesbary, Dr. Crandall and Vice Chair Osborn discussed the policy from the former board policy manual where if alcohol is to be served for a special event, the request had to be brought before the board. For this event, they are following the old policy, but that old policy manual went away when the Board moved to policy governance. One of the components of policy governance is Executive Limitations, where the Board determines what the president may be allowed to do on his/her own and what requires Board approval, converting that old policy to policy governance. This policy will be reviewed and discussed by the Board at upcoming Board meetings to convert it to policy governance.

Vote unanimous; motion carried.

9. Board of Trustees Policy Governance – *Chair Crandall*

A. [Policy Updates](#)

B. Monitoring Reports

C. Ends Policy Review and Approval

- Financial Stability
- Community engagement survey outcomes
- Health and Wellness
- Educational Level of the Community

D. Future Agenda Items

- Policy Governance Evaluation
- President Evaluation
- Board Evaluation

10. Announcements

A. President's Report – *Dr. Nesbary*

- 500 students attended an event at the Sturrus Technology Center (STC) through an Arconic Grant for Advanced Manufacturing Pathways.

- The American Foundry Society held a Student Night at the STC with 100 attendees.
- 51 Third grade students are on campus today for A Day for Me at MCC. The Board is looking forward to their presentations in May.
- Senator Stabenow will be on Campus April 5<sup>th</sup>. She is having a series of hearings on veteran's issues. Cindy DeBoef will share details of her visit with the Board so they may attend if interested.

B. Board Comments

- Vice Chair Osborn reminded everyone that March is national reading month.

With no further business, the meeting was adjourned at 1:05 p.m.

Minutes submitted by Secretary Nancy Frye.

/csd