



Muskegon Community College

BOARD OF TRUSTEES BOARD MEETING MINUTES

February 16, 2022 – 12:30 p.m.
Room 1300 – Lecture Hall
Stevenson Center – Main Campus

Present: Chair Osborn, Vice Chair Mullally, Trustee Frye, Trustee Moore and Trustee Portenga
Joined
Remotely: Trustee Cook from Muskegon, MI; and Trustee Crandall from Puerto Morelos, Mexico

Chair Osborn called the meeting to order at 12:32 p.m.

1. Trustee Portenga moved approval of the Agenda; second. Vote unanimous; motion carried.
2. Public Comments and Presentations
 - John Larsen shared a department presentation and update for Applied Technology.
3. Trustee Frye moved approval of the Consent Agenda; second. Vote unanimous; motion carried.
(Board Action Required - Vote)
 - A. Minutes – Board Meeting Minutes of January 19, 2022
 - B. Budget/Finance
 1. Financial Report – Beth Dick presented the FY22 Financial projections.
 - C. Required Approvals – *Chair Osborn*
4. Administrative Reports
 - A. President’s Report – Dr. Nesbary discussed the 2022-23 budget as introduced by Governor Whitmer, which has multiple supports for education that have not been in place since 1978. It includes a 5% across the board ongoing operations increase, an additional 5% one-time operations increase, and tuition increases will not be limited.

As of 1:00 p.m. today, the Governor is removing the advisory to mask up inside. The state released updated [COVID-19 mask guidelines](#). Of 18 colleges in the state who responded to a recent survey, 17 will continue to require masking.
 - B. Student Success Report
 1. Aaron Richman presented the Enrollment report.
 2. Student Success Completion Agenda – Dr. Kelley Conrad noted the virtual Achieving the Dream (AtD) conference is currently in process. Recognizing we need a team devoted to data, MCC is working with an AtD coach and has resurrected the data team. Seven metrics are being tracked and the focus is on those specific metrics.

A Noel Levitz survey was completed to determine how students did with online

classes and services. Information is still being dissected – a lot was positive, and we received good feedback on areas for improvement.

3. Project at a Glance – David Sturgeon gave updates on the Direct Digital Control building automation system upgrade.
 - C. Personnel Report – Kristine Anderson shared the following new hires: Melissa Briggs, Department Support Social Science and the Library; Aubrey Glick, Department Support for Arts & Humanities; Angela Johnston, Student Services Specialist; and Juwan Smith, Student Services specialist. Kurt Troutman (faculty) will be retiring at the end of May. A Presidential search update was given. There is a lot of interest with the Aspen Institute, sitting presidents and current VP's. The Search Committee will review applications on March 18 and will bring information back to the Board.
5. Business Non-Operational
- A. MCCA Report – Trustee Crandall attended Legislative Committee on Friday. They reviewed information from the ACCT Legislative Conference held in D.C earlier this month, which was very helpful. Anticipating a supplemental proposal coming forward that looks at high school grads for 2021, 22 and 23 who have been under the influence of Covid, looking at scholarships to students of \$5,000 for universities and \$2,500 for community colleges. There is a struggle getting support at the state level for the nursing baccalaureate. Allowing Zoom meetings for boards is being discussed. At the end of December, permission to vote remotely via Zoom was terminated, but there is discussion statewide that this is a good idea. Community participation in our board meetings was significantly higher in Zoom meetings than in-person and it's convenient for community members.
 - B. Foundation Update – Teresa Newmarch reported that the Alumni Relations Committee met and selected finalists for the Distinguished Alumni and Alumni Achievement awards, which will be announced in the near future. The deadline for the first round of FMCC grants was Monday. Seven applications were received and will be evaluated at the March FMCC Board meeting. Endowments - met with the Community Foundation for Muskegon County about a student needs grant that the FMCC wants to manage and will be finalizing an application to make that transfer.
6. Old Business
7. New Business
- A. Trustee Moore moved approval of Bond Counsel and Financial Advisor Requests for Proposals; second. Vote unanimous; motion carried.
8. Board of Trustees Policy Governance – Chair Osborn discussed the Strategic Plan and thanked everyone for their time, effort, and work on the plan. Since the Board is part of the plan, they need endorse it going forward. With all the changes occurring and the new president coming on board, they may want to add language to review the plan after one year. The Board will schedule a retreat to review the plan more closely, in preparation for endorsing and approving it at the March Board meeting.

- A. [Policy Updates](#)
 - B. Future Agenda Items
9. Announcements
- A. Public Comments
 - B. Board Comments – Trustee Frye thanked Ken James for his blog on the Importance of Black history, stating it was very, very good. Trustee Portenga agreed and stated he attended a presentation given by Ken and he does a fabulous job. Trustee Portenga also recognized Athletics and the awesome achievements of wrestling being honored for an average 3.15 GPA, and both a men’s and women’s bowler honored, with one hitting a perfect 300. Trustee Osborn shared her condolences for the family of Rosemary Kelley who was the face of MCC for a long time and shared some wonderful memories.

With no further business, the meeting was adjourned at 2:05 p.m.

Minutes submitted by Secretary Nancy Frye.

/csd