



Muskegon Community College

MUSKEGON COMMUNITY COLLEGE BOARD OF TRUSTEES RETREAT MINUTES

January 8, 2014

9:00 A.M. – 2 PM: Shoreline Inn – Sunset Board Room

Present: Chair Crandall, Vice-Chair Osborn, Trustee Frye, Trustee Lester, Trustee Oakes, Trustee Mullally and Trustee Portenga

Chair Crandall called the meeting to order at 9:12 a.m.

Agenda

- Expansion programs – where we are, where we are going and what input the Trustees need.
- The Personnel Committee is reviewing a new wage structure for Administrative staff and will review this information at their next meeting.

Status of Projects

- **Downtown Center (\$7.2M)** – There have been two Downtown Campus Committee meetings, with a third meeting scheduled for January 17th. Great input has been received from community members, faculty and staff. The following models have been developed for downtown consideration:
 1. Experiential learning.
 2. Applied technology - we can take as much or as little as we want and are currently considering machining, CAD, electronics, welding and materials, leaving behind automotive, which would expand into the current Art pole barn and graphic design would stay on the main campus. Areas MCC needs to expand include robotics and adding plastics.
 3. Entrepreneurship program– would include a maker's space to interact with the community for inventing and creating, and selling pods. Space would be rented to inventors. Dr. Selmon visited a maker's space in Grand Rapids recently and discussed the space.



- **Buildings Toured** to date include:
 1. Masonic Temple, 24k sq. ft., cost \$25k. Issue(s): no parking (15 spaces).
 2. Three Chronicle Buildings totaling 55k sq. ft.; 7.5k sq. ft. is in the press room, which measures approximately 40 or 30 x 200 with 40 ft. ceilings. The cost for all 3 buildings would be \$1.5M. Issue(s): would cost a huge amount to heat, limited parking (109), the press room would be useless and would need to be torn down, and maintenance costs for three buildings.
 3. Old Hackley Bank Building (High Point) – 58k sq. ft. above grade + 8k sq. ft. basement – could potentially have an entire city block with additional purchases.
 4. Hackley Administration Building – 50-60k sq. ft. Architects went through for the library and estimated \$16M to renovate; Jon Rooks estimates \$8M.
 5. MAREC – Grand Valley alternative energy has space available.
 - Dr. Crandall suggested hiring an architect to walk through any space MCC is interested in, to get their professional opinion and recommendation.
 - Trustee Lester suggested waiting for recommendations from the Downtown Campus Committee of what to locate downtown and to know how much space is needed.
 - Dr. Nesbary will follow-up with the Community Foundation to inquire whether they are interested in selling the downtown property they own to MCC.
 - Dr. Crandall asked that administration begin developing an RFP, outlining what is wanted in evaluating property options to build a new 35-45k sq. ft. space or remodel the existing Comerica Bank Building 58-66k sq. ft.
- **Science Center** – The Science center planning has been ongoing for over a year. Currently information is being revised for the state. The process began with faculty meetings to determine programming and needs and was then paired down within financial range.
 - Vice President Sturru reported there was a last minute location change for Life Sciences (biology) to move to the new wing, keeping the entire program together. This space would include 6 biology labs, a student area and offices.
 - The CAD programs will be in renovated space either on campus or downtown, which is much cheaper. The renovated space would have a newly renovated and expanded physics lab; and engineering and physics would now have 2 rooms.
 - Respiratory therapy will be renovated and expanded.
 - This is still being kept in the \$9.6M budget.
 - The programs, expansion, and new space were discussed in detail. The architects are ready for a spring ground breaking on the new Science wing, but the state capital outlay is not. The April-May timeframe would be the earliest, more likely June-July.



- Whether or not Capital outlay is approved, the top priority is the Science Center building and remodeling. The Board would need to decide how to use the money and how to move forward if Capital Outlay is not approved.
- Raising money shouldn't be ruled out and MCC should begin making naming opportunities available.

Art Center – The Art Center committee has not yet met. They are looking at studio space for fine arts; renovation of space in music, updates to the theater, and the Arts needs a total overhaul. A lot depends on where the center is located. The decision of what is going downtown needs to be made to finalize plans for the Art Center.

Health Center – The Health Center committee has not yet met. Several members visited Washtenaw Community College for a tour of their facility, along with facility tours in Dexter and Ann Arbor. Next a review of what we currently have is needed and then a meeting with faculty to determine modification needs.

- VP Sturrus would like to move all health related classes to the new Center.
- Looking at the possibility of having 4 classrooms; a fitness center; another activity area where classes could be taught (another gym or mini-gym).
- Want to have food available (a place like a student union or move the student union) and have the opportunity for more areas for student recreation on campus (intermural sports).
- The fitness center business model was discussed, which could be managed by MCC or by a management company.

Minutes submitted by Secretary, Nancy Frye.

/csd