



Muskegon Community College

BOARD OF TRUSTEES BOARD MEETING MINUTES January 20, 2016 – 11:30 a.m. 400Z – Board Room

Present: Chair Crandall, Vice Chair Osborn, Trustee Frye, Trustee Moore, Trustee Mullally, Trustee Oakes and Trustee Portenga

Chair Crandall called the meeting to order at 11:34 a.m.

1. Agenda

Trustee Frye moved to approve the agenda; second. Vote unanimous; motion carried.

2. Minutes

- Board Study Session Minutes – December 14, 2015

Trustee Moore moved to approve the board study session minutes of December 14, 2015; second. Vote unanimous; motion carried.

- Board Meeting Minutes – December 16, 2015

Vice Chair Osborn moved approval of the board meeting minutes of December 16, 2015; second. Vote unanimous; motion carried.

3. Public Comments and Presentations

- The Lakeshore Fitness Center 90-Day Analysis was given at the Tuesday, January 19th study session by Power Wellness. A summary of the discussion from Monday was given by Chair Crandall.

4. Consent Agenda (*Board Action Required - Vote*)

Trustee Portenga moved approval of the consent agenda; second. Vote unanimous; motion carried.

A. Budget/Finance

1. Financial Reports – *Teresa Sturris & Ken Long*

B. Required Approvals – *Dr. Crandall*

5. Administrative Reports – Nothing additional to report.

A. Student Success Report – *Dr. John Selmon*

1. Enrollment
2. Student Success Completion Agenda
3. Personnel Report – *Kristine Anderson*

6. Business Non Operational

A. MCCA Report – *Trustee Oakes*

- Trustee Oakes gave an update on the concealed weapons policy noting there was no change in law.
- Senate Bill 571 was signed by the Governor and the MCCA is sending a letter on behalf of all 28 community colleges in Michigan asking the governor to veto SB 571. The MCCA letter will be forwarded to the Trustees for reference.
- The MCCA Legislative summit will be held in Lansing on January 28th.
- The MCCA Summer Conference is being held on Mackinac Island and hotels are selling out quickly. President Nesbary and Trustees Oakes, Frye and Moore have registered to attend.

B. Foundation Update – *Vice-Chair Osborn*

The Foundation is still building their board and any recommendations may be sent to the Foundation for consideration.

7. Old Business

A. Construction Project Committees – *Dr. John Selmon*

- Steering Committee
 1. Science Center
 2. Health Center
 3. Arts Center
 4. Downtown Center

8. New Business

A. Asbestos Abatement Services RFP for the MCC Downtown Center Rooks Sarnicola Institute for Entrepreneurial Studies in the former Masonic Temple Building – *Dr. John Selmon*

Trustee Moore moved approval; second. Vote unanimous; motion carried.

B. Asbestos Abatement Services RFP for the MCC Downtown Center – *Dr. John Selmon*

Trustee Portenga moved approval; second. Vote unanimous; motion carried.

9. Board of Trustees Policy Governance Manual Updates – *Dr. Crandall*

A. Policy Updates

B. Monitoring Reports

C. Ends Policy Review and Approval

- Approval of Student Success Ends Policies – *Dr. Donald Crandall*

Trustee Moore moved approval of the four End Policies; policy 3 was amended as noted. The End Policies were approved as amended; second. Vote unanimous; motion carried.

1. **The College will** prepare students to pursue higher-level degree opportunities including transferring to four-year colleges and universities.

2. **The College will** prepare students with the skills necessary to enter and/or advance in the technologically sophisticated local and global workplace.
 3. The College will prepare students will-to meet the unique educational, cultural, and societal needs in the community.
 4. **The College will** provide classes and/or programs that allow students to achieve their specific educational goals.
- Financial Stability – develop Ends policies around fiscal performance/expectations.
Upon review of other college’s policies, it was discovered they typically do not have specific Ends Policies, but rather use the Executive Limitation Policies. Part of the reporting process includes Administration reporting their performance to the Board in meeting the End Policies and their fulfillment of meeting the obligations under the Administrative Restrictions. The MCC Board of Trustees decided to adopt this same process for the first year, with Administration reporting back on limitations. The Board will then evaluate whether further policies are required. Dr. Nesbary also circulated some Executive Limitations from a Montana college, which the Board will review and compare to MCC’s executive limitations, to determine if there is anything additional that needs to be added.
 - Community Impact
 - Health and Wellness – The Board asked Administration to think about End Policies dealing with the health and wellness of the community and how MCC’s Health & Wellness facilities will work to meet those End Policies.
 - Educational Level of the Community
- D. Future Agenda Items – If Trustees are interested in specific issues, they may forward them to the Chair or Vice Chair.
- E. Board Evaluation – the Board has been practicing under policy governance for six months and the consensus is they are still learning, are making good progress, and like the pace.
10. Announcements
- ❖ **12:30 p.m. today, Years of Service Luncheon – Room 1200**
 - A. President’s Report – *President Nesbary*
 - Kristine Anderson, campaign chair for United Way, was thanked for a successful campaign.
 - President Nesbary met with Congressman Huizenga today and will meet with him and other senators in Washington D.C. at the ACCT National Legislative Summit in February.
 - The Board commented on the construction projects, primarily the health and wellness, it’s exciting to see and will make a huge impact on the students and community.

With no further business, Trustee Oakes moved to adjourn. The meeting was adjourned at 12:12 p.m.

Minutes submitted by Secretary, Nancy Frye.

/csd