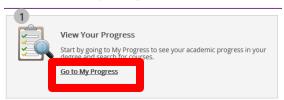
To register for your class please:

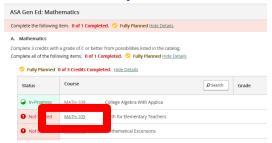
- Log into your MyMCC
- Click on WebAdvisor for Students
- Click on **Planning & Registration**
- If you would like to register please click **Student Planning and Registration**

Registering for Classes that are in your Degree Plan

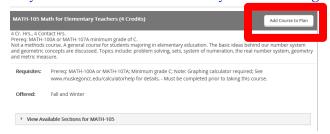
• Click Go to My Progress



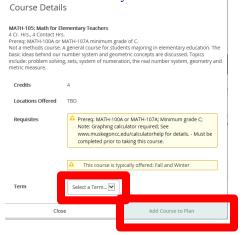
- You will see a list of requirements for your degree or certificate
- Go through and review the courses that you need to fulfill your degree or certificate, select a course that you would like to take for the following semester



Once you have selected the course you wish to register for click <u>Add Course to Plan</u>



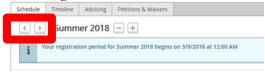
Select the term that you want & click Add Course to Plan



• Click the Student Planning drop down & select Plan & Schedule



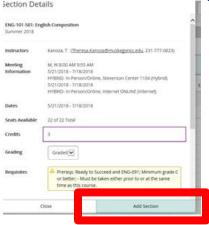
 If you do not see the term which you are wanting to register for please click the arrow to change the term



- You should see the class(s) you selected in the planning stage on this page
- Click **View other sections** to view and register for the sections that fit your schedule



Once you select the section that fits your schedule Add Section



Now click the green Register button
 Meeting Information



You are not registered until you click the green registered button & the class shows green on your schedule

Registering for Classes that may not show in your Degree Plan (ex. RDG 040, MATH 040, ENG 091, OR CSS 100A)

College Guest students please also follow these instructions

• In the <u>Search for Courses...</u> box type the course name and number (ex-CSS 100A)



Click Add Course to Plan



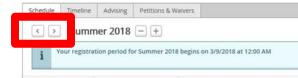
Select the term that you want & click Add Course to Plan

| Course Details | | |
|--|------|--------------------|
| CSS-100A: College Success Seminar 3 Cr. Hrs., 3 Contact Hrs. This course helps students develop, apply and evaluate their own skills, abilities, and behaviors that promote academic and personal success: effective note taking, productive study skills & test preparation, reading and remembering, critical thinking, library skills, basic computer skills, free career and job resources, stress management, relationships, connecting with campus resources, and winning attitudes. Students are required to complete a minimum of 2 campus connections outside of class; they may choose from a variety of events on campus, online, or at off-campus locations. Most are free with student ID. | | |
| Credits | 3 | |
| Locations Offered | TBD | |
| Requisites | None | |
| This course is typically offered: Fall, Winter and Summer Summer 2018 | | |
| Close | | Add Course to Plan |

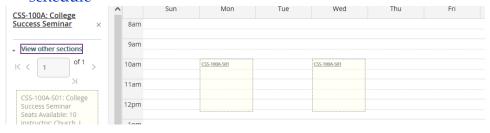
Click the Student Planning drop down & select Plan & Schedule



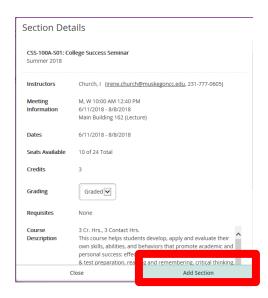
• If you do not see the term which you are wanting to register for please click the arrow to change the term



- You should see the class(s) you selected in the planning stage on this page
- Click **View other sections** to view and register for the sections that fit your schedule



• Once you select the section that fits your schedule **Add Section**



Now click the green <u>Register</u> button
 Meeting Information



You are not registered until you click the green registered button & the class shows green on your schedule

To Audit a Course

If you wish to attend a class, but do not desire credit or a grade, you may elect to audit a course by selecting Audit at Grading

