



## Muskegon Community College

Office of Human Resources • 231.777.0407

221 South Quarterline Road • Muskegon, Michigan 49442

# POSITION VACANCY MEN'S and WOMEN'S CROSS COUNTRY HEAD COACH

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February 1, 2010

**POSITION:** Muskegon Community College is seeking qualified candidates for the position of Men's & Women's Cross Country Head Coach.

**RESPONSIBILITIES:** Responsible for the day-to-day operation of the intercollegiate Cross Country program.

**QUALIFICATIONS:** Must have the ability to recruit talented players; possess college level teaching and coaching skills; have the ability to field competitive teams at the Conference, Regional and State levels; have a flexible schedule and a valid driver's license. Preferential consideration will be given to candidates possessing a Bachelor's Degree from an accredited College or University.

**EFFECTIVE DATE  
OF EMPLOYMENT:** July 1, 2010

**APPLICATION  
DEADLINE:** February 12, 2010

### APPLICATION INSTRUCTIONS:

*A new, completed, and signed Application Form with résumé, cover letter, transcripts* should be received no later than 4:30 p.m. on the posted deadline. Applications received after the deadline may be considered until position is filled. A resume is not considered an application but a supplement to the application. Unofficial transcripts will be accepted with the application, but official transcripts will be needed if appointed to the position. The College does not return application materials. **To receive an application packet, call, e-mail, or write to the Office of Human Resources, Muskegon Community College, 221 S. Quarterline Road, Muskegon, MI, 49442; call (231) 777-0447; fax to (231) 777-0601; e-mail to [aaron.hilliard@muskegoncc.edu](mailto:aaron.hilliard@muskegoncc.edu).** Applications are also available on our website at [www.muskegoncc.edu/hr](http://www.muskegoncc.edu/hr).

*Muskegon Community College continues to promote staff diversity. Minorities, women and the physically challenged are encouraged to apply. Anyone with a disability will be reasonably accommodated by the College. If you have a disability and need an accommodation or assistance in applying for this position, please contact Human Resources.*

**Muskegon Community College is an equal opportunity institution and does not discriminate on the basis of race, color, religion, sex, national origin, marital status, sexual orientation, political persuasion, disability, height, weight, or age in any of its educational programs, activities, and employment.**