

Dear Faculty:

To comply with rules that govern Federal Financial Aid and to obtain accurate records, we are asking for your cooperation on the following:

If a student is listed on your Section Roster, but has never attended your class, please check the ***Never Attended Box*** in WebAdvisor-Grading by **September 17**. (Do not enter a date). The Records Office will generate the drop (W) for you.

For late starting sections where the section start date is the same as the census date, please check ***Never Attended Box*** in WebAdvisor-Grading by **the following week**. The Records Office will generate the drop (W) for you.

Census Dates for Fall 2009 (September 17, 2009)

# of Weeks	Start Date	Census Dates
15	Aug 31-Sept 4	Sept 17
14-13	Sept 2	Sept 17
14-13	Sept 8	Sept 17
14-13	Sept 9	Sept 17
12-11	Aug 31	Sept 17
12-11	Sept 1	Sept 17
12-11	Sept 21	Sept 21
12-11	Sept 22	Sept 22
12-11	Sept 23	Sept 23
12-11	Sept 28	Sept 28
10-9	Aug 31	Sept 17
10-9	Sept 2	Sept 17
10-9	Sept 4	Sept 17
10-9	Sept 10	Sept 17
8-7	Aug 31	Sept 17
8-7	Sept 1	Sept 17
8-7	Sept 2	Sept 17
8-7	Oct 24	Oct 24
8-7	Oct 26	Oct 26
8-7	Oct 27	Oct 27
8-7	Oct 28	Oct 28
6-5	Sept 2	Sept 17
6-5	Sept 9	Sept 17
6-5	Sept 12	Sept 17
6-5	Oct 7	Oct 7
6-5	Oct 14	Oct 14
6-5	Nov 7	Nov 7
6-5	Nov 11	Nov 11
6-5	Nov 18	Nov 18
4-3	N/A	N/A
2-1	Oct 5	Oct 5
2-1	Nov 23	Nov 23